

**CHASSELL TOWNSHIP SCHOOL  
Board of Education  
Regular Meeting**

**March 21, 2022**

The Chassell Township School Board of Education met on Monday, March 21, 2022. President Randal Danison called the meeting to order at 6:00 p.m.

Present: Randal Danison, Tanya Etelamaki, Roger Tervo, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson

Absent: None

Guests: Tamara Pietila, Naomi Tervo, Tricia Tervo, Sarah Guidotti, Sarah Sohlden, Kara LaTendresse (6:17 p.m.)

**Guests**

Tamara Pietila addressed the board. She stated that since the weight room has been remodeled, would it be possible to have it available in the evenings to the general public to use to get more people in the building without having access to the whole school building. Also, she was wondering if it would be possible to have the library open at nights to get more people into the building.

Regular Board Meeting – February 21, 2022 – Roger Tervo moved, seconded by Ken Kytta, to approve the minutes of the regular meeting on February 21, 2021. Motion carried with all members voting AYE.

Treasurer's Report – B.J. (Brady) Tervo reported an Income of \$666,237.89, Expenses of \$1,520,881.68, leaving a deficit Net Income balance of (\$854,643.79).

The General Fund Cash & Investment Balance as of February 29, 2022, was \$186,830.08.

Ken Kytta moved, seconded by Carl Olson, to pay the February bills as submitted. (Note: no Petty Cash report this month). Motion carried on a roll call vote:

AYES: Tanya Etelamaki, Roger Tervo, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson, Randal Danison

NAYS: None

**ADMINISTRATIVE ITEMS**

- A. Mr. Guidotti has just completed the Danielson Framework for teaching training that was held at the Copper Country ISD. The training is a tool to identify the aspects of a teacher's responsibilities and promote improved learning. This tool will be used to complete teacher evaluations.
- B. Dawn Carlson and Josh Normand led and organized our recently held Science Fair that was held for the 4<sup>th</sup> – 6<sup>th</sup> grade students. Many students and families greatly enjoyed the well-attended event.
- C. Mr. Guidotti worked with Kurt from Thrun Law Firm to create and RFP (Request for Proposal) for replacement boilers. Roger Tervo mentioned that the building committee should schedule a meeting to discuss the boiler project.
- D. JROTC – Mr. Guidotti just wanted to gauge the interest in offering a JRTOC program. The school would have to coordinate with another school district (most likely Houghton) and then figure out transportation. Should he pursue this as an option?

- E. School Improvement – The district needs to find more stakeholders to become involved. Mr. Guidotti is also involved in getting staff together to meet and discuss where they would like the district to go as far as school improvement. Goals need to be established to use as a guide.
- F. Driver's Education – Mr. Guidotti gave an update on the driver's education situation. He spoke with Chris Schuldt and Mr. Schuldt is no longer interested in going through training for the driver's education instruction. Mr. Schuldt stated that the timing for training doesn't fit his schedule and he just recently accepted the position of assistant track coach so he cannot do both.

Driver's education training begins April 3 and there are some interested candidates in the local area. Mr. Guidotti sent out an email message to staff to gauge if there was anyone interested in taking the training; there were no interested candidates. Paul Dube from Drive America has stated he will hire teachers from Chassell if the Chassell district puts them through the training and would place those instructors in Chassell for our students.

Ideally, the district would want a teacher from Chassell to do the driver's education training so that Chassell may offer driver's education as an elective class.

(Discussion)

Roger Tervo: "If we put instructors through the training, can we offer Segment 2 in Chassell this summer?"

Tanya Etelamaki: "If we are paying for staff to go through the training, we need to get a class going sometime this summer to alleviate the back log of students needing it."

Ken Kytta and Carl Olson: Agreed that Chassell needs a second person to go through the driver's education training to assist with required driving hours especially with the number of students who still need training.

Roger Tervo: "Is there a retired teacher who may do it as an elective?"

What about a long term sub teaching the class in our school?

Tricia Tervo: "What do we say if someone asks if we are paying for driver's instructor training?" Randal Danison: "We previously approved to pay for up to two people going through it."

Roger Tervo: "If we offered it as a course, we get reimbursed. It's essentially at no cost to the school but if it is not offered as a class then there is nothing coming back to the district for paying the cost for two people to take the training."

## **COMMITTEE REPORTS**

- A. Personnel Committee - Met on March 15, 2022 at 4:30 p.m., to discuss increasing the support staff starting pay and increases/raises to become more competitive with other local school districts and today's market. The committee also discussed the upcoming driver's education training.

## **DISCUSSION ITEMS**

- A. Support Staff Pay Grid: Mr. Guidotti drafted a new support staff pay grid and shared it with Jason Auel (Chief Financial Officer). Mr. Auel had some questions and also made some valid points regarding the pay grid. So Mr. Guidotti and Mr. Auel will work through the questions and points prior to asking for approval on the pay grid. B.J. (Brady) Tervo suggested that Mr. Guidotti ask Mr. Auel to get a number on how much more money this will cost per year so that number can be shared with the board.

- B. Grant Funds – The food service department recently learned that the district was awarded funds through the School Nutrition Programs USDA Supply Chain Assistance funds. The amount awarded to the district was \$8,488.38. The funds may be used for commodity type foods; not prepackaged or ready to eat. Our food service director, Belinda Maki, is also working on another grant to try to purchase a steamer for the food service department.
- C. Agriscience – The state has added agriscience to the Michigan Merit Curriculum list of options available for a science credit. The state requires each graduating senior to have 3 science credits. Currently our district is offering agriscience; Mrs. Squires is teaching the class as an elective. Mr. Guidotti would like to add agriscience as a third science credit option.
- D. CCASB Awards – The local district student, employee and school service award winners' names need to be sent to the CCISD by April 1. The awards dinner will be held on April 27 at the Continental Fire House.

#### **ACTION ITEMS**

- A. Science Credit Option – Peter Torola moved, seconded by Carl Olson, to offer agriscience as a third science credit option beginning with the 2022-2023 school year. Motion carried with all members voting AYE.
- B. Child Care Aide – Ken Kytta moved, seconded by Carl Olson, to hire Nila Coponen at a rate of \$13.50 per hour as a child care aide in our day care program. Ms. Coponen will be hired through our third party vendor, ESS/WillSub. Motion carried on a roll call vote:  
  
AYES: Tanya Etelamaki, Roger Tervo, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson, Randal Danison  
NAYS: None
- C. Child Care Lead Caregiver – Ken Kytta moved, seconded by Carl Olson, to hire Karen Palosaari at a rate of \$14.00 per hour as a lead child caregiver in our day care program. Mrs. Palosaari will be hired through our third party vendor, ESS/WillSub. Motion carried on a roll call vote:  
  
AYES: Tanya Etelamaki, Roger Tervo, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson, Randal Danison  
NAYS: None
- D. Elementary Paraprofessional – Ken Kytta moved, seconded by Carl Olson, to hire Jill Tervo at a rate of \$13.00 per hour as an elementary paraprofessional. Mrs. Tervo will be hired through our third party vendor, ESS/WillSub. Motion carried on a roll call vote:  
  
AYES: Tanya Etelamaki, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson, Randal Danison  
NAYS: None  
ABSTAIN: Roger Tervo (Spouse).
- E. New Stipend Positions – Ken Kytta moved, seconded by Carl Olson, to hire the following staff members in the following positions:
  - (1) PBIS Elementary Coordinator – Jomarie Wakeham
  - (2) PBIS Middle School/High School Coordinator – Senia Kuntze
  - (3) Testing Coordinator (1/2 year) – Chris Schuldt

All staff members will receive a one-time stipend of \$500.00 each. The positions will be reevaluated at the end of the year depending on the upcoming class schedules for next year. Motion carried on a roll call vote:

AYES: Tanya Etelamaki, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson, Randal Danison  
NAYS: None

- F. Head Track Coach – Carl Olson moved, seconded by Tanya Etelamaki, to hire Kolson Kytta as the new head track coach. Wages to be paid according to the Schedule B contract rates as stated in the CCEA contract. Mr. Kytta will be hired through our third party vendor, ESS/WillSub. Motion carried on a roll call vote:

AYES: Tanya Etelamaki, Peter Torola, B.J. (Brady) Tervo, Carl Olson, Randal Danison  
NAYS: None  
ABSTAIN: Ken Kytta (father)

- G. Assistant Track Coach – Carl Olson moved, seconded by Tanya Etelamaki, to hire Chris Schuldt as the new assistant track coach. Wages to be paid according to the Schedule B contract rates as stated in the CCEA contract. Motion carried on a roll call vote:

AYES: Tanya Etelamaki, Peter Torola, Ken Kytta, B.J. (Brady) Tervo, Carl Olson, Randal Danison  
NAYS: None

- H. Resignation - Golf – Carl Olson moved, seconded by Ken Kytta to accept with regret the resignation of Erik Crowley as the Golf coach. Motion carried with all members voting AYE.

- I. Resignation - Volleyball – Carl Olson moved, seconded by Ken Kytta to accept with regret the resignation of Kyra Pratley as the Varsity Girls Volleyball coach. Motion carried with all members voting AYE.

- J. The next board meeting will be held on Monday, April 18, 2022 @ 5:30 p.m. in the school library.

Ken Kytta moved, seconded by Carl Olson, to adjourn the meeting at 6:53 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: