

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

June 23, 2021

The Chassell Township School Board of Education met on Wednesday, June 23, 2021, in the library. President Randal Danison opened the meeting at 5:35 p.m. with the public hearing on the proposed budget for 2021-2022.

Total Revenues	\$2,365,317
Total Expenditures	\$2,594,573
Excess (Deficiency) of Revenue	\$ (229,256)
Total Other Financing Sources (Uses)	\$ (441)
Estimated Fund Balance, End of Year	\$ 557,395

Ken Kytta moved, seconded by Peter Torola, to approve the proposed budget as presented. Motion carried with all board members voting AYE.

The board continued with its regular meeting at 5:40 p.m.

The Chassell Township School Board of Education met on Wednesday, June 23, 2021, in the school library. President Randal Danison called the meeting to order at 5:40 p.m.

Present: Randal Danison, Roger Tervo, B.J. (Brady) Tervo, Peter Torola, Tanya Etelamaki, Ken Kytta

Absent: Carl Olson

Guests: Tricia Tervo, Angela Danison, Chris Schuldt, Rebecca Torola, Calvin Larson, Judy Szyszkoski (1975), Tamara Pietila

Comments from guests:

- Welcome – New high school teacher Chris Schuldt was introduced to the board. Mr. Schuldt did his student teaching in Chassell and then taught in Arizona for five years. Currently Mr. Schuldt is working locally with Dial Help. Mr. Schuldt will begin teaching during the 2021-2022 school year.
- Critical Race Theory – Mrs. Szyszkoski spoke to the board. She wanted the board and the school district to be aware of what is being published in innocent publications that are used in classrooms daily. For example she has a friend whose grandchild attends Aspen Ridge school in Ishpeming and the Weekly Reader that was sent home had an article related to the Critical Race Theory. She wanted to express that she did not want Chassell teachers embracing that theory.

Regular Board Meeting – May 17, 2021 – Ken Kytta moved, seconded by Roger Tervo, to approve the minutes of the regular meeting on May 17, 2021. Motion carried with all members voting AYE.

Treasurer's Report - B.J. (Brady) Tervo reported an Income of \$1,969,133.72 and Expenses of \$1,946,727.17 leaving a Net Income balance of \$22,406.55.

The General Fund Cash & Investment Balance as of May 31, 2021, was \$699,221.53.

Ken Kytta moved, seconded by Tanya Etelamaki, to approve the treasurer's report, petty cash report, and to pay the May bills as submitted. Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. The Panther Paws Daycare has 11 students registered.
2. Athletic Update – Congratulations to the Boy's Golf Team. The team won the Division 3 Championship tournament. Track – Congratulations to Kolson Kytta who broke two school records this year in track.
3. PBIS Training – Several staff members along with Steve Spahn and Tricia Tervo will be doing PBIS (Positive Behavioral Interventions and Supports) training three times this summer at the ISD along with three other meetings locally and then monthly with all staff.
4. The tentative start and end date of our next school year is September 7 and June 8.
5. Capturing Kids Hearts – The entire staff is scheduled for a two-day training session entitled Capturing Kids Hearts. The training gives each member the skills and behavior processes that take classroom management to the next level. It provides high payoff techniques for dealing with conflict, negative behavior and disrespect issues. The ISD received over one half a million dollars to be used for this training for all the local school districts. Training has been scheduled for August 30 and August 31.
6. Driver's Education – Mr. Spahn has been in contact with the ISD and the Department of Education asking questions about the feasibility of offering Driver's Education. From all the data that has been collected, it seems like the district should be able to offer Driver's Education as a class. Along with the class hours the students will be required to drive 6 hours which will be done after school or on the weekend. The board members gave the go ahead to proceed with adding Driver's Education to the class schedule.

COMMITTEE REPORTS

- A. Finance Committee – The finance committee met on Thursday, June 10 at 2:00 p.m. at the ISD to review the Amended 2020-2021 budget and Preliminary 2021-2022 budget. B.J. (Brady) Tervo reported that the new budget was built with a student count of 232 students. Jason Auel suggested that the district should clean up the bond funds from the 2017 bond fund before going for new funds. The preliminary 2021-2022 budget looks good.

DISCUSSION ITEMS

A. CTS 2021-2022 Budget

- Student Count 232
- Foundation Allowance – increase \$200 from \$8,111 to \$8,311
- Title Allocations – Used allocated amount
- Other State and Federal money staying the same
- Property tax value – Levying 17,6273 mills. Using taxable value from the County
 - All Property - \$67,408,880
 - Non-homestead - \$18,753,579
- Early College – Budgeted same amount as 2020-2021
- Insurance – Capped based on the law & 3.7% increase January 1
 - CIL – no change
- Salaries – Teachers – 0% increase and no steps. All other staff – 0% increase.
- Includes 1/3 of Mike Randell's salary and benefits being reimbursed by the ISD.
- Property insurance – 7% increase
- Retirement – Average rate 30.0%

ACTION ITEMS

- A. General Fund budget as follows Amended Budget 2020-2021 - General Fund - Ken Kytta moved, seconded by B.J. (Brady) Tervo, to approve the amended:

Total Revenue	\$2,606,417
Total Expenditures	\$2,575,748
Excess (Deficiency) of Revenue	\$ 30,670
Total Other Financing Sources (Uses)	\$ 64,867
Excess (Deficiency) of Revenues	\$ 95,537
Estimated Fund Balance, End of Year	\$ 787,092

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- B. Amended Budget 2020-2021 - Food Service - Ken Kytta moved, seconded by B.J. (Brady) Tervo, to approve the amended Food Service budget as follows:

Total Revenue	\$112,044
Total Expenditures	\$123,805
Excess (Deficiency) of Revenue	(\$11,761)
Total Other Financing Sources (Uses)	\$ 3,992
Excess (Deficiency) of Revenues	(\$ 7,769)
Estimated Fund Balance, End of Year	\$ Zero

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- C. Amended Budget 2020-2021 - Debt Retirement - Ken Kytta moved, seconded by B.J. (Brady) Tervo, to approve the amended Debt Retirement budget as follows:

Total Revenue	\$260,370
Total Expenditures	\$264,885
Excess (Deficiency) of Revenue	(\$ 4,515)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	(\$ 4,515)
Estimated Fund Balance, End of Year	\$ 38,609

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- D. Amended Budget 2020-2021 - Capital Projects - Ken Kytta moved, seconded by B.J. (Brady) Tervo, to approve the amended Capital Projects budget as follows:

Total Revenue	\$ 200
Total Expenditures	\$22,150
Excess (Deficiency) of Revenue	(\$21,950)
Total Other Financing Sources (Uses)	Zero
Excess (Deficiency) of Revenues	(\$21,950)
Estimated Fund Balance, End of Year	\$193,027

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- E. Amended Budget 2020-2021 – Sinking Fund – Ken Kytta moved, seconded by B.J. (Brady) Tervo, to approve the amended Sinking Fund budget as follows:

Total Revenue	\$ Zero
Total Expenditures	\$ Zero
Excess (Deficiency) of Revenues	\$ Zero
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	\$ Zero
Estimated Fund Balance, End of Year	\$27,001

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- F. Amended Budget 2020-2021 – Special Revenue – Ken Kytta moved, seconded by B.J. (Brady) Tervo, to approve the amended Sinking Fund budget as follows:

Total Revenue	\$28,000
Total Expenditures	\$35,000
Excess (Deficiency) of Revenues	(\$ 7,000)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	(\$ 7,000)
Estimated Fund Balance, End of Year	\$26,598

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- G. **Proposed 2021-2022 General Fund Budget** – Ken Kytta moved, seconded by Peter Torola, to approve the proposed General Fund budget, which includes a full levy of 18.00 mils on all Non-Homestead property tax, as follows:

Total Revenues	\$2,365,317
Total Expenditures	\$2,594,573
Excess (Deficiency) of Revenues	\$ (229,256)
Total Other Financing Sources (Uses)	\$ (441)
Excess (Deficiency) of Revenues	\$ (229,697)
Estimated Fund Balance, End of Year	\$ 557,395

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- H. **Proposed 2021-2022 Food Service Budget** – Ken Kytta moved, seconded by Peter Torola, to approve the proposed Food Service budget as follows:

Total Revenues	\$109,204
Total Expenditures	\$124,795
Excess (Deficiency) of Revenues	\$ (15,591)
Total Other Financing Sources (Uses)	\$ 15,591
Excess (Deficiency) of Revenues	\$ Zero
Estimated Fund Balance, End of Year	\$ Zero

Motion carried on a roll call vote:

AYE: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- I. **Proposed 2021-2022 Debt Retirement Budget** – Ken Kytta moved, seconded by Peter Torola, to approve the proposed Debt Service budget, which includes a levy of 4.35 mils on all Homestead and Non-Homestead property taxes as follows:

Total Revenues	\$161,780
Total Expenditures	\$194,756
Excess (Deficiency) of Revenues	(\$ 32,976)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	(\$ 32,976)
Estimated Fund Balance, End of Year	\$ 5,633

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- J. **Proposed 2021-2022 Capital Projects Budget** – Ken Kytta moved, seconded by Peter Torola, to approve the proposed Capital Projects budget as follows:

Total Revenues	\$ 250
Total Expenditures	\$ 50,000
Excess (Deficiency) of Revenues	(\$ 49,750)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	(\$ 49,750)
Estimated Fund Balance, End of Year	\$143,277

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- K. **Proposed 2021-2022 Sinking Fund Budget** – Ken Kytta moved, seconded by Peter Torola, to approve the proposed Sinking Fund budget as follows:

Total Revenues	\$ Zero
Total Expenditures	\$ 5,000
Excess (Deficiency) of Revenues	(\$ 5,000)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	(\$ 5,000)
Estimated Fund Balance, End of Year	\$188,027

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- L. **Proposed 2021-2022 Special Revenue Budget** – Ken Kytta moved, seconded by Peter Torola, to approve the proposed Sinking Fund budget as follows:

Total Revenues	\$28,000
Total Expenditures	\$35,000
Excess (Deficiency) of Revenues	(\$ 7,000)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	(\$ 7,000)
Estimated Fund Balance, End of Year	\$19,598

Motion carried on a roll call vote:

AYES: Peter Torola, B.J. (Brady) Tervo, Ken Kytta, Tanya Etelamaki, Roger Tervo, Randal Danison
NAYS: None

- M. **2021 Tax Rate Request (L-4029)** – Roger Tervo moved, seconded by Ken Kytta, to accept the 2021 Tax Rate Request (L-4029) as presented. (Document attached). Motion carried with all members voting AYE

- N. Resignation – Tanya Etelamaki moved, seconded by Ken Kytta to accept with regret the resignation of Karli (Michaels) McCullen as the Varsity Girls Volleyball coach. Motion carried with all members voting AYE.
- O. Hire – Tanya Etelamaki moved, seconded by Ken Kytta to hire Kyra Pratley as the new Varsity Girls Volleyball coach. Motion carried with all members voting AYE.
- P. Resignation – Ken Kytta moved, seconded by Roger Tervo to accept the resignation of Sarah Sohlden as the JV Girls Basketball coach. Motion carried with all members voting AYE.
- Q. Hire – Tanya Etelamaki moved, seconded by Ken Kytta to hire Sarah Guidotti and Sydney Danison as co-coaches for the JV Girls Basketball team. Motion carried with all members except Randal Danison voting AYE.
ABSTAIN: Randal Danison (Sydney's father).
- R. The July board meeting will be Monday, July 19, 2021, at 5:30 p.m. in the school library.

Ken Kytta moved, seconded by Roger Tervo, to adjourn the meeting at 6:11 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.



County(ies) Where the Local Government Unit Levies Taxes Houghton	2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021 67,408,880
Local Government Unit Requesting Millage Levy Chassell Township Schools	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. 18,753,579

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Oper. Non-Homestead	5/2013	18.6246	17.7588	0.9926	17.6273	1.0000	17.6273	17.6273		12/2023
Voted	Debt Retirement	12/2016	Unlimited	N/A	1.0000	N/A	1.0000	N/A	2.4000		12/2022

Prepared by **Jason Auel** Telephone Number **(906) 482-4250** Title of Preparer **Business Manager** Date **06/21/2021**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature: 	Print Name: Tanya Etelamaki	Date: 06/21/2021
<input checked="" type="checkbox"/> Secretary	Signature: 	Print Name: Randal Danison	Date: 06/21/2021
<input type="checkbox"/> Chairperson			
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	5.6273
For Commercial Personal	17.6273
For all Other	

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Chassell Township Schools
 Fiscal Year 2020 - 2021 Fund Budgets
 All Governmental Fund Types
 Adopted June 21, 2021

	Governmental Fund Type					
	General	Food Service	Debt Service	Capital Projects	Sinking Fund	Special Revenue
REVENUES:						
Local Sources	\$ 389,010	\$ 2,340	\$ 260,370	\$ 200	\$ -	\$ 28,000
State Sources	2,003,270	3,804	-	-	-	-
Federal Sources	214,137.14	105,900	-	-	-	-
TOTAL REVENUES	2,606,417	112,044	260,370	200	-	28,000
EXPENDITURES:						
Instruction	1,515,037					
Basic Programs	267,442					
Added Needs						
Support Services	500					
Pupil Support	20,775					
Instructional Staff	243,406					
Executive Administration	63,947					
School Administration	31,660					
Business Services	176,479					
Operation & Maintenance	127,550					
Pupil Transportation	8,225					
Communication Services	51,575					
Other Professional & Technology	-					
Facilities Acquisitions	-					
Building Improvements	69,152					
Athletic Activities	-					
Community Services	-			22,150		
Capital Projects	-		264,885			
Debt Service	-	123,805				35,000
Food Service	-	123,805				35,000
TOTAL EXPENDITURES	2,575,748	123,805	264,885	22,150	-	35,000
EXCESS (DEFICIENCY) OF REVENUES	30,670	(11,761)	(4,515)	(21,950)	-	(7,000)
OTHER FINANCING SOURCES (USES)						
Incoming Transfers	70,290	3,992	-	-	-	-
Outgoing Transfers	3,992	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-
Indirect Cost Expense	(1,431)	-	-	-	-	-
Indirect Cost Recovery	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	64,867	3,992	-	-	-	-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	95,537	(7,769)	(4,515)	(21,950)	-	(7,000)
FUND BALANCE, BEGINNING OF YEAR	691,555	7,769	43,124	214,977	27,001	33,598
ESTIMATED FUND BALANCE, END OF YEAR	\$ 787,092	\$ -	\$ 38,609	\$ 193,027	\$ 27,001	\$ 26,598

AK-BS

Chassell Township Schools
 Fiscal Year 2021 - 2022 Fund Budgets
 All Governmental Fund Types
 Adopted June 21, 2021

	Governmental Fund Type					
	General	Food Service	Debt Service	Capital Projects	Sinking Fund	Special Revenue
REVENUES:						
Local Sources	\$ 387,575	\$ 23,500	\$ 161,780	\$ 250	\$ -	\$ 28,000
State Sources	1,873,737	3,804	-	-	-	-
Federal Sources	104,005	81,900	-	-	-	-
TOTAL REVENUES	2,365,317	109,204	161,780	250	-	28,000
EXPENDITURES:						
Instruction	1,537,116					
Basic Programs	244,292					
Added Needs						
Support Services	500					
Pupil Support	21,275					
Instructional Staff	248,260					
Executive Administration	58,900					
School Administration	31,660					
Business Services	180,970					
Operation & Maintenance	137,000					
Pupil Transportation	8,225					
Communication Services	49,250					
Other Professional & Technology	-					
Facilities Acquisitions	77,124					
Athletic Activities						
Capital Projects			50,000		5,000	
Debt Service		194,756				
Food Service		124,795				
Special Revenue						35,000
TOTAL EXPENDITURES	2,594,573	124,795	194,756	50,000	5,000	35,000
EXCESS (DEFICIENCY) OF REVENUES	(229,256)	(15,591)	(32,976)	(49,750)	(5,000)	(7,000)
OTHER FINANCING SOURCES						
Incoming Transfers	15,150	15,591	-	-	-	-
Outgoing Transfers	15,591	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-
Indirect Cost	-	-	-	-	-	-
Indirect Cost Recovery	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(441)	15,591	-	-	-	-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(229,697)	-	(32,976)	(49,750)	(5,000)	(7,000)
ESTIMATED FUND BALANCE, BEGINNING OF YEAR	787,092	-	38,609	193,027	193,027	26,598
ESTIMATED FUND BALANCE, END OF YEAR	\$ 557,395	\$ -	\$ 5,633	\$ 143,277	\$ 188,027	\$ 19,598

Handwritten initials/signature