

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

March 23, 2021

The Chassell Township School Board of Education met on Tuesday, March 23, 2021, in the school library. President Randal Danison called the meeting to order at 5:03 p.m.

Present: Peter Torola, Roger Tervo, Tanya Etelamaki, Ken Kytta (5:05 p.m.), B.J. (Brady) Tervo, Randal Danison

Absent: Carl Olson

Guests: Trevor Clark, Tricia Tervo, Tamara Pietila, Sarah Guidotti, Heidi & Jason Schaaf

Comments from guests:

- Heidi Schaaf had several comments for the board. She made reference to the Early College handbook that is posted on-line and is “outdated”. The handbook is dated 2015-16. She stated that the Early College handbook should be aligned with the current student handbook. She wanted to know where the board stood in regards to the early college program. Her daughter is enrolled in the Nursing Program through Gogebic Community College and she wanted to know if her daughter could attend classes in Chassell as a virtual student as she had a full schedule at Gogebic already. The board invited Mrs. Schaaf to an Education Committee meeting which was scheduled for Wednesday, March 24, 2021, at 4:30 p.m. in the school library.
- Tamara Pietila addressed the board and stated she is tired of wearing a mask during the day/all day. The board thanked her for her comment and stated that until the mandate for the State of Michigan changes, we have to follow the regulations.

Regular Board Meeting – February 22, 2021 – Roger Tervo moved, seconded by Ken Kytta, to approve the minutes of the regular meeting on February 22, 2021. Motion carried with all members voting AYE.

Treasurer's Report - B.J. (Brady)Tervo reported an Income of \$1,361,197.48 and Expenses of \$1,230,848.39 leaving a Net Income balance of \$130,349.09.

The General Fund Cash & Investment Balance as of February 28, 2021, was \$766,480.38.

Ken Kytta moved, seconded by Roger Tervo, to approve the treasurer's report, petty cash report, and to pay the February bills as submitted. Motion carried on a roll call vote:

AYES: Peter Torola, Roger Tervo, Tanya Etelamaki, Ken Kytta, B.J. (Brady) Tervo, Randal Danison

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. March is reading month. The elementary students have already read over seventeen million words for the month of March. At the end of the month the students will celebrate with a Friday filled with classroom activities where they move from station to station in the morning doing different projects and then into the gym for a movie and popcorn in the afternoon. Also, if the students reach their reading goal – Mr. Normand in the fourth grade with dye his hair **BLUE** and Mr. Spahn will wear a dinosaur costume to show their support of the students.

2. Basketball Awards:
 - Copper Mountain Conference – Girls' Basketball 2020-21
 - 1st Team Copper Country Division – Maelene Warren (SR)
 - 2nd Team Copper Country Division – Trisha Pietila (SO)
 - Copper Mountain Conference – Boys Basketball 2020-21
 - Copper Mountain Conference Elite Team – Karl Rautiola (JR)
 - 1st Team Copper Country Division – Karl Rautiola (JR)
 - 2nd Team Copper Country Division – Dean Pietila (SR)
 - Honorable Mention Copper Country Division – Kolson Kytta (SR)
3. Track – Practice started Monday, March 22, after school. Currently there are nine athletes participating. Coach Miller expects that there should be approximately twenty athletes in track after basketball is done.
4. Long Term Sub – There were two applicants for the long term sub position that was posted. One of the applicants is a former teacher from New Jersey who moved to the area several years ago and has been subbing in the local school districts through WillSub. Mr. Spahn will be talking with both candidates during Spring break and hopefully be able to hire one person to begin when classes resume on April 6.
5. Full-Time High School Teacher – Several discussions with committee members and staff over the past few months have indicated that there is a need for a full-time high school teacher. The ideal candidate would be one that could cover more than one of the following areas of need: counseling; P.E.; Foreign Language; Electives; Early College; Math; Elementary Coordinator and Driver's Education. The best bet would be to advertise for all classifications and see what type of candidates apply if the board approves.
6. Preparing Students for a Successful Future – Mrs. Tervo spoke to the board about Xello a new K-12 Educational Development Plan (formerly called Career Cruising). The Xello platform starts with the elementary program which encourages self-discovery for each student; they explore career awareness and build future-readiness skills. The Middle and High School students will build on their work as they grow. Each stage will be a seamless experience and develop into a single solution to help ensure each student success in their endeavors. The cost for the school-wide curriculum is \$2,800.00. Mrs. Tervo would like approval from the board to move forward with this comprehensive school-wide intervention program and be able to purchase the curriculum prior to the price increase which is slated for the near future. Mrs. Tervo has a conference call with the vendor this week regarding the program. (Please refer to action items for approval).

COMMITTEE REPORTS

- A. Personnel Committee – Ken Kytta reported that the Personnel committee met on Wednesday, March 3, and discussed the personnel needs currently and for the upcoming school year. Highlights are as follows:
 - Mike Randell – back in Chassell full-time
 - Tricia Tervo – add at least two more hours to her Principal duties (minimum)
 - Long Term Sub – currently need to hire for the next month, possibly until the end of the year
 - Hire a full-time high school teacher. Current needs are as follows: Counseling, Physical Education, Foreign Language, Electives, work with the Early College Students, Math, help with Elementary Coordinating.
 - Can the district offer Driver's Ed
 - Beth Squires has her nursing degree. Can she teach Nurses Aide?

- B. Strategic Planning Committee – Randal Danison stated the committee had met on Thursday, March 4 and Thursday, March 18 (w/School Improvement) and worked on the Vision and Mission statements along with a school Motto.

Vision: Our vision is to be the leading K-12 inclusive school providing student-centered educational programs that develop successful, contributing members of any community.

Mission: Chassell Township Schools has a caring and dedicated staff that utilizes an inclusive curriculum and addresses a range of learning styles to create a community in which all students are encouraged to reach their fullest potential. Viewing challenges as opportunities, we practice an approach to education that promotes integrity, diversity, and community responsibility.

Motto: Challenging all students to reach their greatest potential.

Note: Per discussion at the board meeting; these need to be “tweaked”. The word “inclusive” will be changed; possible changes suggested were (universal or comprehensive). Will be reviewed again at the next strategic planning commission meeting.

- C. Superintendent Evaluation – Randal Danison stated that the superintendent evaluation needs to get back onto a yearly calendar schedule. (January to December). The board members would do their evaluation in October or November and the final review would be in December each year. Progress monitoring would occur during the school year.

DISCUSSION ITEMS

- A. Bond Proposal – To have a millage on the ballot for the August election the wording is due by **May 11, 2021 by 4:00 PM** to the County Clerk. Wording must be “bond specific” – Tomas from R.C. Mechanical mentioned that our boilers in the building are approximately 15 years old. It’s about time that the district consider replacing them before they start to fail. The Property Committee should schedule a meeting for after Spring Break to address these issues.
- B. CCASB Awards – Selections must be forwarded to CCISD by Friday, March 26. Categories are as follows: Student (Impact, Leadership or Creativity); Employee Award and School Service. Input from board members are welcome. Please get them to Mr. Spahn by Friday, March 26.

ACTION ITEMS

- A. Xello Program – Tanya Etelamaki moved, seconded by Ken Kytta, to allow Mrs. Tervo to order the Xello curriculum for K-12 to be used as an Educational Development Plan beginning with the 2021-2022 school year at a cost of \$2,800.00. Motion carried on a roll call vote:

AYES: Peter Torola, Roger Tervo, Tanya Etelamaki, Ken Kytta, B.J. (Brady) Tervo, Randal Danison

NAYS: None

- B. 4th Year - Tenure – Roger Tervo moved, seconded by Ken Kytta, to grant 4th year tenure to Trevor Clark. Motion carried with all members voting AYE.
- C. 3rd Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 3rd year probation to Josh Normand. Motion carried with all members voting AYE.
- D. 2nd Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 2nd year probation to Beth Squires. Motion carried with all members voting AYE.
- E. 2nd Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 2nd year probation to Karen Valentine. Motion carried with all members voting AYE.

- F. 2nd Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 2nd year probation to Senia Kuntze. Motion carried with all members voting AYE.
- G. 1st Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 1st year probation to Dominique Crowley. Motion carried with all members voting AYE.
- H. 1st Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 1st year probation to Dawn Carlson. Motion carried with all members voting AYE.
- I. 1st Year Probation – Roger Tervo moved, seconded by Ken Kytta, to grant 1st year probation to Diane Esterline. Motion carried with all members voting AYE.
- J. Reconfirm Instructional Delivery Plan – Ken Kytta moved, seconded by Tanya Etelamaki, to reconfirm the instructional delivery plan (in person, remote/virtual and hybrid). Motion carried with all members voting AYE.
- K. The April board meeting will be Monday, April 19, 2021, at 5:30 p.m. in the school library.

Ken Kytta moved, seconded by Roger Tervo, to adjourn the meeting at 6:20 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: