

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

May 18, 2020

The Chassell Township School Board of Education met on Monday, May 18, 2020, via zoom. Vice-President Ken Kytta called the meeting to order at 5:30 p.m.

Present: Ken Kytta, Brady (B.J.) Tervo, Tanya Etelamaki, Suzanna Tuomi, Randal Danison

Absent: Roger Tervo, Carl Olson

Guests: Trevor Clark and Tricia Tervo

Guests

No comments at this time.

Regular Board Meeting – April 20, 2020 – Suzanna Tuomi moved, seconded by Tanya Etelamaki, to approve the minutes of the regular meeting on April 20, 2020. Motion carried with all members voting AYE.

Treasurer's Report - B.J. Tervo reported total Revenue of \$1,638,653.29 and Expenses of \$1,789,205.91 leaving a deficit Net Income balance of (\$150,552.62).

The General Fund Cash & Investment Balance as of April 30, 2020, was \$390,510.67.

Suzanna Tuomi moved, seconded by Randal Danison, to approve the treasurer's report, petty cash report, and to pay the April bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Tanya Etelamaki, Suzanna Tuomi, Randal Danison, Ken Kytta

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. Approximately seventeen families are receiving breakfast and lunch meals provided by the school district. That accounts for fifty-five students receiving lunch and fifty-two students receiving breakfast. Meals will be provided through the end of June.
2. The school district received a large donation from 31 Backpacks on Friday, May 8. Steve Spahn, Belinda Maki and Polly Sue Goddard went to town to pick up the donation. The back of Steve's truck was packed with donated items, both food items and personal hygiene items. Thank you to local sponsors who made donations.
3. Walk-In Freezer – Mr. Spahn has been in contact with Brian Townsend from Townsend Refrigeration. The school district would like to finish the work that had been scheduled last year to upgrade the walk-in freezer. Townsend Refrigeration will not be available to work on the project until July at the earliest. Due to this time frame, that is why the district chose to serve meals only through the end of June. July and August will be reserved for time to get the walk-in freezer upgraded.
4. Teacher Interviews – A brief update was given regarding the teacher interviews. Three people applied for the high school math/science position. Due to one candidate living downstate, the recommendation was to do those three interviews via zoom. Interviews will take place after Memorial Day.

As for the elementary position, eight applicants have applied. The recommendation is to narrow that pool down to three or four and to do these interviews after the high school teacher interviews. By doing those at a later date, it may be possible to do the interviews in person with social distancing. Currently the Executive Order from Governor Whitmer states that groups of 10 may meet after May 28.

5. Budget – Discussions concerning the budget for the remainder of this year and the new budget for next year is not encouraging. The current discussion by legislative leaders state that there could be budget cuts of \$650.00 to \$750.00 per pupil for the end of this year and continued possible cuts going into next year. The exact dollar amount is still unknown.
6. REMC SupportNet will be working with Baraga Telephone to replace the fiber optic cable in the building. The current fiber was installed by Charter Communications.
7. Graduation – Mr. Spahn emailed Kate Beard from the Health Department to inquire if the district could have a drive-in or drive-thru type graduation ceremony. The current Executive Order from Governor Whitmer states that there should be “no mass gatherings” at this time.

Further discussion by board members included discussion of having the graduation ceremony at the Chassell pavilion. The general consensus was that this was a good idea. The board suggested that plans to have the event earlier rather than later would be best before families start scattering for the summer. A thought was also mentioned to videotape or record the event for those family members that could not attend in person. All these ideas will be taken into consideration.

COMMITTEE REPORTS

- A. Personnel Committee – Ken Kytta reported the committee had met on Wednesday, April 22 at noon. Committee members present were Roger Tervo, Tanya Etelamaki, Ken Kytta and superintendent, Steve Spahn. The main discussion centered on the third party contract employees that worked at the school district. After further review of the governor’s Executive Order and a brief discussion with the school attorney, the recommendation of the committee was to contact the third party contract employees and let them know that they needed to apply for unemployment benefits due to the unanticipated school closure. They would be eligible for benefits through unemployment. (Jennifer Marshall confirmed that she did contact those nine third party contract employees on Thursday, April 23 and gave them instructions on how to file unemployment claims).

DISCUSSION ITEMS

- A. Lamers Bus Contract – Lamers has asked the school district to pay eighty percent of their contract fee for the time that the school district has been closed.
- B. CCISD Budget Resolution – approve or disapprove. The recommendation was to approve.
- C. Superintendent/Principal Contract – The superintendent evaluation has not been done, therefore Ken Kytta will contact Roger Tervo to schedule this evaluation which will most likely occur sometime in early June.

ACTION ITEMS

- A. Lamers Bus Contract – Randal Danison moved, seconded by Brady (B.J.) Tervo, to authorize the business office manager to pay the Lamers Bus contract through March 31, 2020. Motion carried on a roll call vote:

AYES: Brady (B.J.) Tervo, Suzanna Tuomi, Tanya Etelamaki, Randal Danison, Ken Kytta

NAYS: None

- B. CCISD Budget Resolution – Suzanna Tuomi moved, seconded by Tanya Etelamaki, to support the CCISD Budget Resolution as presented (copy attached). Motion carried with all members voting AYE.

- C. June Board Meeting – The June board meeting will be held on Monday, June 15, 2020, at 5:30 p.m.

Tanya Etelamaki moved, seconded by Randal Danison, to adjourn the meeting at 5:59 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

ISD BUDGET RESOLUTION

Chassell Township Schools, Michigan (the 'District')

A regular meeting of the board of education of the District was held in the school library in the District, on the 18th day of May, 2020, at five thirty o'clock in the p.m.

The meeting was called to order by Ken Kytta, Vice President.

Present: Ken Kytta, Tanya Etelamaki, Suzanna Tuomi, Brady (B.J.) Tervo, Randal Danison

Absent: Carl Olson, Roger Tervo

The following preamble and resolution were offered by *Suzanna Tuomi* and supported by *Tanya Etelamaki*:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2020.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Tanya Etelemaki, Suzanna Tuomi, Brady (B.J.) Tervo, Randal Danison, Ken Kytta

Nays: None

Resolution declared adopted.

Suzanna Tuomi
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Chassell Twp School , Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting (via Zoom) held on May 18, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Suzanna Tuomi
Secretary, Board of Education