



CHASSELL TOWNSHIP SCHOOLS
 41585 U.S. Hwy 41 – P.O. Box 140
 Chassell MI 49916

Board of Education Meeting Agenda
 July 13, 2020 - 5:30 p.m.

Pledge of Allegiance

1. Guests

2. Minutes of the last session – June 15, 2020

3. Business Meeting:

- a. Adoption of schedule of regular board meetings. (Proposed) The regular monthly board meetings will be held on the third Monday of each month at 5:30 p.m. Following is a list of proposed meeting dates: (Dates with an * are on the **second** Monday)

July 13, 2020*	January 18, 2021
August 17, 2020	February 15, 2021
September 21, 2020	March 15, 2021
October 19, 2020	April 19, 2021
November 16, 2020	May 17, 2021
December 14, 2020*	June 21, 2021

- b. Designation of person responsible for posting notices of public meetings.

Proposal: Superintendent or Business Office Manger

- c. Appointment of Election Committee.

Proposal: Appoint Board Secretary, Superintendent and Township Clerk

- d. Approval of annual retainer contracts.

Proposal: Law firms – Thrun Law Firm, P.C.
 Auditors – Rukkila/Negro and Associates, CPA, PC
Other consultants will be an option of the Board as required.

- e. Authorize Chief Financial Officer to conduct ACH transactions

f. Approval of memberships.

Proposal: Approve the following memberships

i. CCASB (Copper Country Association of School Boards)	Fee: \$ 25.00
ii. CC Superintendent's Roundtable	Fee: \$ 150.00
iii. MASA (MI Association of School Administrators)	Fee: \$ 877.20
iv. MASB (MI Association of School Boards)	Fee: \$1,084.00
v. MASSP (MI Association of Secondary School Principals)	Fee: \$ 375.00
vi. MSBO (MI School Business Officials)	Fee: \$ 150.00
vii. UPSBO (U.P. School Business Officials)	Fee: \$ 25.00
<i>Total</i>	<u>\$2,686.20</u>

4. Designation of depositories and signatories for school funds

Proposed depositories and signatories are as follows:

MILAF Liquid, Max Accounts, Term Series

General Operating	Superintendent, Treasurer, CFO
Capital Projects	
Debt Retirement	

Superior National Bank

General Fund Checking	Superintendent, Treasurer
Payroll Checking	Superintendent, Treasurer, CFO, BOM
Imprest Fund Checking	Superintendent, CFO, BOM
Activities Checking	Superintendent, Pre k-12 Principal Secretary, BOM
Building and Site Fund	Superintendent, Treasurer, CFO
Capital Projects Sinking Fund Checking (7/14/10)	Superintendent, Treasurer, CFO
2017 Bonds – Capital Projects (11/2016)	Superintendent, Treasurer, CFO
2017 Bonds – Debt Retirement (11/2016)	Superintendent, Treasurer, CFO

5. Treasurer's Report

6. Petty Cash

7. Bills

8. Administrative Items

a. Forthcoming

9. Committee Reports

- a. Personnel/Negotiation Committee – July 1 (Noon) and July 8 (5 PM)
- b. Chassell Township Public School Foundation Report – July 7 (7:00 PM) - \$10,000.00

10. Discussion Items

- a. District's Excess Liability insurance coverage; SET/SEG recommends an increase in coverage from \$1 million to \$2 million due to an increase in sexual misconduct lawsuits. The approximate cost of the increase would be \$1,000.00 per year which will be \$250 per quarter. The renewal date on the district's insurance is August 1.
- b.

11. Action Items

- a. Elect a CCASB Representative for the 2020-2021 school year.
- b. Hire Dominique Crowley – Elementary Teacher (@ Step 3) per the CCEA master contract
- c. Ratify teacher contract as agreed on July 8, 2020:
 - 1 year contract; steps, lanes and 1.5%
 - Increase “cash-in-lieu” by \$20 Single \$520; 2-Person \$540; Family \$560
 - Insurance Paragraph D: add “or retires”; If a teacher is laid off “or retires” at the end of the year...
- d. Step Adjustment – Melanie Harmala: Place Mrs. Harmala on Step 11 of the CCEA master contract.
- e. Superintendent Salary – Increase from \$79,000 to \$81,000
- f. Resignation: Carly Goddard, J.V. Volleyball Coach
- g. Per committee recommendations

12. Future Items

- a. Next Board Meeting: August 17, 2020 at 5:30 p.m.