

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

March 20, 2017

The Chassell Township School Board of Education met on Monday, March 20, 2017, in the school library. President Roger Tervo called the meeting to order at 5:31 p.m.

Present: BJ (Brady) Tervo, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo

Absent: Randy Danison, Carl Olson

Guests: Tricia Tervo

Comments from guests:

- Tricia Tervo addressed the board. She spoke about her seventh grade Service Learning students who are doing a “hat fundraiser” on Wednesday, March 22 for their Togo Project. Students continually do fundraisers throughout the year and save the funds to purchase textbooks and supplies for their exchange classroom in Togo. Mrs. Tervo’s father will be traveling to Togo this spring and will take approximately half of the funds (roughly \$700.00) that have been raised to share with the class there.

Regular Board Meeting – February 20, 2017 – Chris Holmes moved, seconded by Suzanna Tuomi, to approve the minutes of the regular meeting on February 20, 2017. Motion carried with all members voting AYE.

Treasurer's Report - Chris Holmes reported an Income of \$199,047.98 and Expenses of \$171,005.45 leaving a Net Income balance of \$28,042.53.

The General Fund Cash & Investment Balance as of February 28, 2017, was \$190,545.93.

Suzanna Tuomi moved, seconded by Ken Kytta, to approve the treasurer's report, petty cash report, and to pay the February bills as submitted. Motion carried on a roll call vote:

AYES: Suzanna Tuomi, BJ (Brady) Tervo, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. Congratulations to Coach Sarah Guidotti and the Quiz Bowl team on a fantastic season. They made it to the semi-finals.
2. Congratulations to Coach Bill Sleeman and the Boys Varsity Basketball team for their outstanding season.
3. Congratulations to the Western U.P. Science Fair Winners from Mrs. Heather Hainault’s fourth grade class and Ms. Sarah Hoekstra’s fifth grade class which earned honors on Thursday, March 16.
 - 4th Grade Winners: (Group Projects)
 - Megan Holombo and Ella Roy (Bronze Medal)
 - 4th Grade Winners: (Individual Projects)
 - Grace Torala (Silver Medal)
 - Grace Moyle (Silver Medal)
 - Whitney Walitalo (Bronze Medal)
 - Tucker Shannon (Bronze Medal)
 - Kalvin Kytta (Bronze Medal)
 - 5th Grade Winners: (Individual Projects)
 - Eli Danison (Bronze Medal)
 - Megan Rantamaki (Bronze Medal)

4. Science Olympiad – Thirteen students attended the Science Olympiad competition held at NMU on Saturday, March 18. Two students, Karsten Kytta and Jake Holmes received 3rd Place in Hydrogeology. Congratulations to them.
5. Compliment Letter – Mr. Parmentier shared a compliment letter that was received on behalf of Jackie Froiland, the new librarian. Students and parents are excited about all the new changes in the school library and tutoring program. Thank you Jackie for being an excellent role model for our students.
6. Former BHK Head Start Classroom – Mr. Parmentier did some research regarding day care licensing for the former BHK Head Start classroom. If the school opens a day care center, there must a licensed teacher. However, if someone approaches the school district about using/renting the room for day care purposes and uses the school address as the license site, a licensed teacher is not required as long as the day care has qualifications through the state that would enable them to open a day care in their own home.
7. Family Science Night – The event was held on Tuesday, March 14 from 6 p.m. until 7:30 p.m. Approximately forty parents, students and guests attended. The event was sponsored by MTU.
8. Music/Band Teacher – Phone interviews began on Monday, March 20. One interview was held on Monday, there are two scheduled for Tuesday, March 21 and the last one is scheduled for Wednesday, March 22. The plan is to weed the application pool down from four to two and then to schedule face-to-face interviews with the two final candidates.

COMMITTEE REPORTS

A. CCASB Report –

- Winter Program & Tour – Wednesday, March 22 at Adams Township Schools (Jeffers High School); meeting at 5 p.m., dinner at 5:30 p.m. followed by the school tour
- Area Wide Nomination – Due Wednesday, March 22 (VFW – Western U.P.)
- Local Award Winners – Due Friday, April 7
- Annual Awards Dinner – Wednesday, April 19; Magnusen Hotel (5:30 p.m. Social – 6:00 p.m. Dinner – awards to follow) Suzanna Tuomi and Ken Kytta will attend. The board needs one more board member to attend this dinner.

B. Property Committee –

Roger Tervo reported they had met on Tuesday, February 28, at 5:00 p.m. and discussed the following:

1. Keyless entry – (Two proposals); the proposal from Range Telecommunications was approximately \$5,500 cheaper than Bay Electric however, there was no video and no sound. If the video and sound were added the proposal would be about \$1,000 cheaper. The proposal from Bay Electric was “future proof” which includes hardware for the doors; it will be integrated with the existing phone service; keys will have multiple applications; all the wiring will be held within the building and no new server is required, the system will run through REMC. The complete system will cost approximately \$20,300.00. The recommendation from the committee was to approve the keyless entry proposal from Bay Electric.
2. Strobe lighting/School Alert System – (Two proposals); the proposal from Range Telecommunications was just under \$9,000. It would provide strobe lighting in every classroom, hallway, gym and multipurpose room. The panic buttons would be hand held remote controls and each additional remote would cost the district \$50 each. The proposal from Bay Electric was approximately \$11,000 and the panic buttons would be permanently placed and the bid provided for five panic buttons. The recommendation from the committee was to approve the strobe lighting/school alert system proposal from Range Telecommunications.

DISCUSSION ITEMS

- A. Superintendent evaluation/contract – this item to be moved to next month’s agenda.
- B. CTE Trades – Discussion evolved around whether to count the CTE Trades class as a *math credit for seniors* similar to what is done for the Auto Tech Class that is offered through the CCISD. Board recommendation was to create a resolution that states the CTE Trades and the Precision Machining class through L’Anse Area Schools will count as a *math credit for seniors*.
- C. Waste Management Contract – Mark Harrick from Waste Management Systems stopped in to visit with Mr. Parmentier after Chassell Township had their monthly meeting and voted to discontinue offering garbage disposal in Chassell Township. Mr. Harrick was able to offer a contract with the school district for garbage disposal at half the cost of our current rate and a guaranteed price for five years. The recommendation from the board was to sign the five year contract as presented.
- D. Interior Keys/Locks – Midwest Security has presented a bid for hardware on doors (ADA lever handles) w/keys for all interior doors along with keys for locks on exterior doors that do not enter into a hallway. The total cost of this project with grade 2 locks (which last approximately 5-7 years) – labor/cylinders would be approximately \$21,020. Mr. Parmentier also spoke to Todd Bastian from Keweenaw Lock who will also be submitting a bid. These bids will be brought to the board in April for discussion and approval.

ACTION ITEMS

- A. Area Wide CCASB Nomination – Suzanna Tuomi moved, seconded by Chris Holmes, to select the VFW-Western U.P. as the area wide CCASB nomination selection from Chassell Township Schools. Motion carried with all members voting AYE.
- B. Keyless Entry - Chris Holmes moved, seconded by Ken Kytta, to accept the proposal from Bay Electric. The proposal was “future proof” which includes hardware for the doors; it will be integrated with the existing phone service; keys will have multiple applications; all the wiring will be held within the building and no new server is required, the system will run through REMC. The complete system will cost approximately \$20,300.00. Money for the keyless entry will be paid out from the Michigan State Police grant funds. Motion carried on a roll call vote:

AYES: Suzanna Tuomi, BJ (Brady) Tervo, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

- C. Strobe Lighting/School Alert System – Chris Holmes moved, seconded by BJ (Brady) Tervo, to accept the proposal from Range Telecommunication which was just under \$9,000.00. The system would provide strobe lighting in every classroom, hallway, gym and multipurpose room. The panic buttons would be hand held remote controls and each additional remote would cost the district \$50.00 each. Money for the strobe lighting/school alert system will be paid out from the Michigan State Police grant funds. Motion carried on a roll call vote:

AYES: Suzanna Tuomi, BJ (Brady) Tervo, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

- D. Math Credit – Board Resolution – Chris Holmes moved, seconded by Ken Kytta, to adopt a resolution that states the CTE Trades class and the Precision Machining class offered through L’Anse Area Schools will count as a *math credit for seniors*. Motion carried with all members voting AYE.

- E. Waste Management Contract – Ken Kytta moved, seconded by Suzanna Tuomi, to approve the five year contract with Waste Management Systems for garbage disposal at half the cost of our current rate. The contract is for \$305.00 per month during the school year and \$150.00 per month during the summer. Motion carried on a roll call vote:
AYES: Suzanna Tuomi, BJ (Brady) Tervo, Chris Holmes, Ken Kytta, Roger Tervo
NAYS: None
- F. Assistant Track Coach – Chris Holmes moved, seconded by Ken Kytta, to hire Ayla LaRoe as the assistant varsity track coach and junior high track coach. Wages will be paid based on Schedule B which is part of the CCEA contract and the third party vendor for coaches is PESG. Motion carried on a roll call vote:
AYES: Suzanna Tuomi, BJ (Brady) Tervo, Chris Holmes, Ken Kytta, Roger Tervo
NAYS: None
- G. Tenure – Ken Kytta moved, seconded by Suzanna Tuomi, to grant *tenure* to Marco Guidotti. Motion carried with all members voting AYE.
- H. 3rd Year Probation – Ken Kytta moved, seconded by Chris Holmes, to grant 3rd year probation to Melanie Harmala. Motion carried with all members voting AYE.
- I. 3rd Year Probation – Ken Kytta moved, seconded by BJ (Brady) Tervo, to grant 3rd year probation to Sarah Guidotti. Motion carried with all members voting AYE.
- J. 1st Year Probation – Ken Kytta moved, seconded by Suzanna Tuomi, to grant 1st year probation to Tammy Helminen. Motion carried with all members voting AYE.
- K. April Board Meeting – The April board meeting will be moved to Monday, April 24, 2017, at 5:30 p.m.. The board has authorized the business office to send out checks after the Easter Monday break, so the March checks will be mailed on Tuesday, April 18.
- L. CCASB Dinner – Reminder, the CCASB Award Dinner will be held on Wednesday, April 19, 2017, at 5:30 p.m. (social) and 6:00 p.m. (dinner).

Ken Kytta moved, seconded by Chris Holmes, to adjourn the meeting at 6:46 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: