

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

January 16, 2017

The Chassell Township School Board of Education met on Monday, January 16, 2017 in the library. President Roger Tervo called the meeting to order at 5:32 p.m.

Seating of New Board Members: Randy Danison, B.J. Tervo

Oath of Office: All board members took the Oath of Office

Guests: Sarah Hoekstra, Joan Petrelius, Patti Perfetti, Tricia Tervo, Sarah Guidotti, Jodi Heikkinen, Lynn Hietala, Denise Messina, Nola & Elora Olson, Polly Sue Goddard, Rebecca Torola, Kristin Kytta, Lynn Jarvi

Present: B.J. Tervo, Randy Danison, Chris Holmes, Ken Kytta, Suzanna Tuomi, Roger Tervo

Absent: Carl Olson

ELECTION OF OFFICERS

- A. Election of officers – PRESIDENT – Chris Holmes moved, seconded by Suzanna Tuomi, to elect *Roger Tervo* as president. No other nominations. Motion carried with all board members voting AYE.
- B. Election of officers – VICE PRESIDENT – No change.
- C. Election of officers – SECRETARY – No change.
- D. Election of officers – TREASURER – Roger Tervo moved, seconded by Suzanna Tuomi, to elect *Chris Holmes* as treasurer. No other nominations. Motion carried with all board member voting AYE.

GUESTS:

- Joan Petrelius spoke to the board regarding the band program. Patti Perfetti spoke about some of the nuances of what the job as band director entailed such as inventory of 68 uniforms, inventory of musical instruments, instruction for students from fourth grade on up along with the elementary music program and various other programs such as Veteran's Day and pep band. Denise Messina spoke about other schools in the U.P. that no longer offered a music program and how that affected choices that she and her family plan to make. Other band member families spoke about their passion for keeping the band program going and the desire of the group to have the board look at hiring a full-time teacher with benefits.

Special Board Meeting – November 7, 2016 – Chris Holmes moved, seconded by Ken Kytta, to approve the minutes of the special meeting on November 7, 2016. Motion carried with all members voting AYE.

Regular Board Meeting – December 19, 2016 – Chris Holmes moved, seconded by Ken Kytta, to approve the minutes of the regular meeting on December 19, 2016. Motion carried with all members voting AYE.

Treasurer's Report - Howard Parmentier reported an Income of \$183,915.52 and Expenses of \$161,830.95 leaving a Net Income balance of \$22,084.57.

The General Fund Cash & Investment Balance as of December 31, 2016 was \$185,144.47.

Ken Kytta moved, seconded by Suzanna Tuomi, to approve the treasurer's report, petty cash report, and to pay the December bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

COMMUNICATIONS

A. Administrative Items

- **Thank you cards –**
 - Zimmer Family (elementary Christmas program)
 - Patti Perfetti
 - The Marshall Family
- **Quiz Bowl Team** –Congratulations to our Quiz Bowl Team and their coach Sarah Guidotti. The team has qualified for the “Elite Eight” in the annual NMU Public TV 13 High School Bowl. The round vs Escanaba that was played on January 6 will be aired on Channel 13, Wednesday, February 18 at 8 p.m. as well as on Monday, February 20 at noon. The team will play its next match on Friday, February 3.
- **Patriot’s Pen Award Recipients –**
 - Miranda Juntunen, 7th grade
 - James Usitalo, 8th grade
 - Aili O’Connor, 8th grade
- **Voice of Democracy Award Recipients –**
 - Lela Rautiola, 10th grade
 - Ginny Hyypio, 9th grade
 - Libby Kyro, 10th grade (Libby goes downstate on January 19th)
- **LED Lighting Upgrade** – The upgrade was done through All Phase Electric. The lighting upgrade in the main hallways cost approximately \$1,534.00 with an available rebate from UPPCO of \$826.00 and 118 bulbs. The lighting upgrade in the gym cost approximately \$1,404.00 with an available rebate from UPPCO of \$756.00 and 108 bulbs.
- **New Board Member Training** – Will be held on Wednesday, January 18, 2017 at the CCISD. Dinner will be served at 5:30 p.m. with the program to begin at 6:00 p.m.
- **MASB Training** – Superintendent evaluation training will be held on Thursday, February 2, 2017 from 7:30 p.m. until 9:00 p.m.
- **Board Appreciation Month** – Chassell Township Schools “proudly join educators and community members in saluting our board members as education advocates as they provide vision and leadership for student achievement, academic programs, district funding and school facilities.” Board members enjoyed a home-baked cake after the meeting.
- **Foundation Board of Directors Meeting** – Will be held on Tuesday, January 24 at 5 p.m. at the Superior National Bank board room.

COMMITTEE REPORTS

- A. Athletic Committee – Chris Holmes reported the committee had met on Tuesday, January 3, 2017, at 5 p.m. to discuss Sunday practices. The committee realizes that gym space is limited, however Sunday practices should be limited to a minimum number if at all possible. The best solution would be to review the gym schedule after the current basketball season since we are in mid-season at the present time. No further action needed at this time.

DISCUSSION ITEMS

- A. Title I Aide – There were six applicants for the position of Title I. Three people were called for interviews. The recommendation of the committee was to offer the position to Megan Hilsendager.
- B. Library Aide – There was one applicant for the position of Library Aide. The recommendation of the committee was to offer the position to Jackie Froiland.
- C. Superintendent/Principal Evaluation – Typically the evaluation forms would be distributed in January and returned in February. However, due to the fact the board members will be learning a new evaluation tool through MASB and training is scheduled for Thursday, February 2 from 7:30 p.m. until 9:00 p.m. The evaluation process will be temporarily placed on hold.
- D. Band/Music Director – The position of band/music director should be posted as a full-time position with a start date as the beginning of the 2017-2018 school year.

ACTION ITEMS

- A. Board Member Appreciation – Board members were presented with dessert and beverages in honor of “Board Member Appreciation Month”.
- B. Resignation – Title I Aide; Kim Buda – Ken Kytta moved, seconded by Suzanna Tuomi, to accept with regret the resignation of Kim Buda as the Title I aide. Motion carried with all members voting AYE.
- C. Title I Aide – Chris Holmes moved, seconded by Ken Kytta, to hire Megan Hilsendager as a Title I aide. Ms. Hilsendager will be employed through Chassell Township Schools as funding for Title I comes from the state. The hourly pay rate will be according to the current support staff pay schedule. Motion carried on a roll call vote:
AYES: Suzanna Tuomi, B.J. Tervo, Randy Danison, Chris Holmes, Ken Kytta, Roger Tervo
NAYS: None
- D. Resignation – Library Aide; Lydia Gockenbach – Ken Kytta moved, seconded by Chris Holmes, to accept with regret the resignation of Lydia Gockenbach as the Library Aide. Motion carried with all members voting AYE.
- E. Library Aide – Suzanna Tuomi moved, seconded by Ken Kytta, to hire Jackie Froiland as the Library Aide. Ms. Froiland will be employed through PESG which is our new “third party” contractor. The hourly pay rate will be according to the current support staff pay schedule. Motion carried on a roll call vote:
AYES: Suzanna Tuomi, B.J. Tervo, Randy Danison, Chris Holmes, Ken Kytta, Roger Tervo
NAYS: None

- F. Band/Music Director – Chris Holmes moved, seconded by Ken Kytta, to advertise for a full-time Band/Music Director/teacher for the upcoming 2017-2018 school year. The advertisement should run through February 20 which is our next board meeting date. Motion carried with all members voting AYE.
- G. Second Reading – Suzanna Tuomi moved, seconded by Chris Holmes, to adopt the Neola Policies Vol. 31, No. 1 after the second reading. Motion carried with all members voting AYE.
- H. The February board meeting will be held on Monday, February 20, 2017, at 5:30 p.m. The amended budget update for 2016-2017 will be presented.

Ken Kytta moved, seconded by Suzanna Tuomi, to adjourn the meeting at 6:20 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: