

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

July 18, 2016

The Chassell Township School Board of Education met on Monday, July 18, 2016, in the library. President Roger Tervo called the meeting to order at 5:40 p.m.

Present: Lynn Gierke, Marcia Messer, Suzanna Tuomi, Chris Holmes, Carl Olson, Roger Tervo

Absent: Ken Kytta

Guests: Angela Danison, Jane Rautiola, Jim Schutz

Regular Board Meeting – June 20, 2016 – Chris Holmes moved, seconded by Carl Olson, to approve the minutes of the regular meeting on June 20, 2016. Motion carried with all members voting AYE.

Business Meeting

A. Regular Board Meetings – Carl Olson moved, seconded by Marcia Messer, to hold the regular monthly board meetings on the third Monday of each month at 5:30 p.m. Meetings will be on the following dates:

July 18, 2016	January 16, 2017
August 15, 2016	February 20, 2017
September 19, 2016	March 20, 2017
October 17, 2016	April 17, 2017
November 21, 2016	May 15, 2017
December 19, 2016	June 19, 2017

Motion carried with all members voting AYE.

- B. Posting Notices of Public Meetings – Chris Holmes moved, seconded by Lynn Gierke to designate the *Superintendent* or *Secretary to the Superintendent* as the person responsible for posting notices of public meetings. Motion carried with all members voting AYE.
- C. Appointment of Election Committee – Lynn Gierke moved, seconded by Marcia Messer, to appoint the *School Board Secretary*, the *Superintendent*, and *Township Clerk* as members of the election committee. Motion carried with all members voting AYE.
- D. Approval of annual retainer contracts – Carl Olson moved, seconded by Chris Holmes to approve annual retainer contract for legal services with the following:
- Law Firms - Thrun Law Firm, P.C. and Daniel J Wisti, P.C.
 - Auditors – Rukkila/Negro and Associates, CPA, PC
- Other consultants will be an option of the Board as required.

Motion carried with all members voting AYE.

- E. ACH Transactions – Chris Holmes moved, seconded by Lynn Gierke, to authorize the *Business Manager* to conduct ACH transactions. Motion carried with all members voting AYE.

F. Approval of Memberships – Carl Olson moved, seconded by Chris Holmes, to approve the following memberships:

- CCASB (Copper Country Association of School Boards)
- C.C. Secondary Principal's Roundtable
- C.C. Superintendent's Roundtable
- MASA (MI Association of School Administrators)
- MASA Region I (Local Association)
- MASB (MI Association of School Boards)
- MASSP (MI Association of Secondary School Principals)
- MIEM (MI Institute of Educational Management)
- MSBO (MI School Business Officials)
- UPSBO (U.P. School Business Officials)

Motion carried with all members voting AYE.

G. Depositories and Signatories – Carl Olson moved, seconded by Marcia Messer, to designate the following as depositories and signatories for school funds:

MILAF Liquid, Max Accounts and Term Series

General Operating Capital Projects Debt Retirement	Superintendent, Treasurer, Business Manager
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Motion carried with all members voting AYE.

Depositories and Signatories – Chris Holmes moved, seconded by Carl Olson, to designate the following as depositories and signatories for school funds:

Superior National Bank

General Fund Checking	Superintendent, Treasurer
Payroll Checking	Superintendent, Treasurer, Business Manager, Secretary to Superintendent
Imprest Fund Checking	Superintendent, Business Manager, Secretary to Superintendent
Activities Checking	Superintendent, Pre-K 12 Principal Secretary, Secretary to Superintendent
Capital Projects Savings (Building & Site Fund)	Superintendent, Treasurer, Business Manager
Debt Retirement Acct	(Summer Tax Collection 6/15/10) Superintendent, Treasurer, Business Manager
Capital Projects – Sinking Fund (Checking 07/14/10)	Superintendent, Treasurer, Business Manager

Motion carried with all members voting AYE.

Treasurer's Report - Lynn Gierke reported an Income of \$192,919.73, Expenses of \$181,662.28, leaving a Net Income balance of \$33,292.45 for the month of June and the period of July 1, 2015 through June 30, 2016.

The General Fund Cash & Investment Balance as of June 30, 2016 was \$54,519.44.

Carl Olson moved, seconded by Lynn Gierke, to approve the treasurer's report, petty cash report, and to pay the June bills as submitted. Motion carried on a roll call vote:

AYES: Lynn Gierke, Marcia Messer, Suzanna Tuomi, Chris Holmes, Carl Olson, Roger Tervo.

NAYS: None

ADMINISTRATIVE ITEMS

- A. Thank you to Mr. & Mrs. Guidotti for taking time to travel to get training on the Balfour yearbook software.
- B. Bond Proposal language needs to be approved prior to the August board meeting. A special board meeting will be scheduled for Wednesday, July 27 at 5:00 p.m.
- C. According to a Detroit Free Press article dated June 26, "Governor Rick Snyder is being pushed to veto \$2.5 million in state spending that would assist private schools with the cost of complying with state requirements like employee background checks, immunization reporting and safety drills. Public school groups say the funding is "unconstitutional" while public school advocates contend that Michigan taxpayers should start covering schools' mandated non-instructional expenses because the health and safety of all students is important."
- D. State Superintendent Whiston's plan for testing:
 - 1 test for elementary - M-Step or similar
 - 1 test for middle school - M-Step or similar
 - 1 test for high school - PSAT/SAT

During grades that there is no testing scheduled, administer NWEA (computer adaptive assessment) or similar on their own. The state would cover the cost. The test would have to be checked for accuracy. This would help to show growth for teachers for their annual evaluation.

Currently there are "road blocks" in getting all the schools in Michigan to agree.

The Federal government would also have to agree.

- E. There are 12 applicants for the Kindergarten teaching position. Interviews will be held during the week of July 25th.

COMMITTEE REPORTS

- A. Personnel/Negotiation Committee – Roger Tervo reported they had met on Monday, July 11, at 9:00 a.m. The committee conducted negotiation discussions. The committee will meet again on Wednesday, July 27, at 5:00 p.m.

B. Chassell School Public Foundation Report – The foundation met on Tuesday, July 5, 2016, and approved purchases of approximately \$29,150.00. Items approved include the following:

- Activity table and art station for 1st grade
- Document camera and headphones for 2nd grade
- Recharging cart for chromebooks for 4th + 5th grade
- Chromebooks for 5th grade, junior high Lego class and high school English
- iPad Air computers with cases for high school English
- Up-Rite standing student desks with stools for junior high
- Impact Tool Set and impact driver combo set for the Small Engines class
- Chromebox computers for a new elementary computer lab
- Two welding machines and an air handling system for the Bldg. Trades classroom
- Two additional 3D printers and laptops for high school students

Thank you Chassell School Public Foundation for your generous donation.

ACTION ITEMS

A. CCASB Representative - Carl Olson moved, seconded by Chris Holmes, to elect Suzanna Tuomi as the 2016-2017 CCASB representative; the back-up person will be Roger Tervo. Motion carried with all members voting AYE.

B. NEOLA Policies (Vol. 29 – No. 2) - (Second Reading) – Lynn Gierke moved, seconded by Carl Olson, to approve the NEOLA Policies (Vol. 29 – No. 2) second draft reading as presented. Motion carried with all members voting AYE.

C. R&A Transportation Proposal – Carl Olson moved, seconded by Chris Holmes, to accept the bid from R&A Transportation. (See attached bid proposal). Changes to the proposal include an increase in the annual cost from \$96,061.08 to \$99,000.00. Athletic runs and field trips will be changed from \$1.50 per mile to \$1.60 per mile with an additional \$0.02 to be added during the 2018-19 school year. The cost per hour per driver for athletic runs and field trips will remain at \$12.00 per hour with an increase of \$0.10 per hour during the 2018-19 school year. Motion carried on a roll call vote:

AYES: Lynn Gierke, Marcia Messer, Suzanna Tuomi, Chris Holmes, Roger Tervo, Carl Olson

NAYS: None

D. Superintendent Evaluations – Chris Holmes moved, seconded by Carl Olson to use the MASB evaluation tool with possible training money from the CCISD. Motion carried on a roll call vote:

AYES: Lynn Gierke, Marcia Messer, Suzanna Tuomi, Chris Holmes, Roger Tervo, Carl Olson

NAYS: none.

E. August board meeting will be on Monday, August 15, 2016, at 5:30 p.m.

Carl Olson moved, seconded by Chris Holmes, to adjourn the meeting at 6:48 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: