

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

June 20, 2016

The Chassell Township School Board of Education met on Monday, June 20, 2016, in the library. President Roger Tervo opened the meeting at 5:42 p.m. with the public hearing on the proposed budget for 2016-2017.

Total Revenues	\$2,154,225
Total Expenditures	\$2,310,826
Excess (Deficiency) of Revenue	\$ (156,571)
Total Other Financing Sources (Uses)	\$ 22,850
Estimated Fund Balance, End of Year	\$ 187,429

Chris Holmes moved, seconded by Roger Tervo, to approve the proposed budget as presented. Motion carried with all board members voting AYE.

The board continued with its regular meeting at 5:44 p.m.

Present: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes

Absent: Ken Kytta, Carl Olson

Visitors: Sarah & Marco Guidotti, Tricia Tervo, Antoinette Collins, Heather Hainault, Rebekah Schmidt, Jason Auel (CCISD)

Guests

- 3-D Printers – Mrs. Tricia Tervo spoke to the board about a 3-D printer workshop she and Mrs. Melanie Harmala attended recently at the ISD. The training will also include an additional eight days during the upcoming school year. The district as a whole received approximately \$1,800.00 worth of technology equipment just for attending this workshop. Each teacher has a new 3-D printer and they are also request one more each for their classrooms for group projects.
- Mrs. Antoinette Collins was introduced as the new Food Service Director.

Board Meeting Minutes – May 16, 2016 – Chris Holmes moved, seconded by Marcia Messer, to approve the minutes of the regular meeting on May 16, 2016. Motion carried with all members voting AYE.

Treasurer's Report - Lynn Gierke reported an Income of \$189,490.37, Expenses of \$231,372.75, leaving a deficit Net Income balance of (\$41,882.38).

The Net Income balance for the period of July 1, 2015 through May 31, 2016 is a deficit Net Income of (\$168,709.35).

The General Fund Cash & Investment Balance as of May 31, 2016 was \$189,254.17.

Lynn Gierke moved, seconded by Marcia Messer to approve the treasurer's report and petty cash report and pay the May bills as submitted. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

COMMUNICATIONS

A. Administrative Items

Sports Highlights:

- Marli Hietala finished fifth at the U.P. Girls Golf finals.
- The Chassell Boys Golf team finished in third place at the U.P. Finals.
- Track – Records
 - 300 M Hurdles – Hannah Tuomi – 52.22
 - 800 M Run – Shitaye Sam – 2:31.65
 - 1600 M Run – Shitaye Sam – 5:28.06
 - 3200 M Run – Shitaye Sam – 12:03.05
 - 400 M Relay – Milly Allen, Jenna Pietila, Hannah Tuomi, Meg Hokenson – 56.05
 - 3200 M Relay – Shumete Sam, Julia Pietila, Lela Rautiola, Shitaye Sam – 10:32.31
- Bond Proposal for November 2016 – (Draft language at the July board meeting)
 - Parking Lot
 - Internal/External Door Locks
 - Keyless Entry on Main Doors
 - Security Cameras
 - Building addition to the Small Engines classroom (13'x50')
 - Building Signage
 - Front Lawn Sign
 - Fire Extinguisher's
 - Window Film
 - Lock Down Notification (Blue lights in classrooms and hallways)
 - New outdoor track

Local Update:

- Young Fives Update – currently have 4-5 students interested or enrolled
- Trades Update – DP Construction will be pouring concrete and installing insulation within the next month
- 4/7th Music/Band Teacher – no applicants at this time
- 1/7th Government/Econ Teacher – no applicants; Mr. Gudotti is working on getting his credits completed.
- April 11 and May 27
- SAT results – last year's Junior Class scored 45%; the state average is 35% and the national average is 32%; this means that our students have met or exceeded the state and national average in math and ELA.

COMMITTEE REPORTS

- A. Education Committee – Lynn Gierke reported the committee had met on Monday, June 13, 2016, and reviewed the NEOLA policies – Vol. 30, No.2 updates.
- B. Personnel/Negotiation Committee – Roger Tervo reported the committee met with union representatives on June 7 and discussed negotiations.
- C. Finance Committee – Lynn Gierke reported the committee had met on Monday, June 20, 2016, and reviewed the amended 2015-2016 budget and the proposed 2016-2017 budget. The recommendation of the committee was to accept the amended 2015-2016 budget and approve the proposed 2016-2017 budget. (Note: The 2016-2017 budget was built on 245 students).

DISCUSSION ITEMS

- A. 2016-2017 Budget
- B. Senior Project – With the adoption of the Early College Handbook, the high school handbook should be updated with a culminating senior project. A draft copy of what a senior project could look like was distributed. The project should be brought to the teachers for discussion and development. The project will amount to 1 credit (pass or fail).
- C. JV Hockey Co-Op – Steve Aho from Hancock Public Schools called to see if Chassell would be interested in a JV Hockey Co-Op program. Board members felt that by signing a JV Hockey Co-Op, it would be an invitation for those students interested to also plan to attend school at Hancock. The consensus was to not sign a co-op agreement.
- D. Gymnastics Co-Op – Jack Kumpala, athletic director from Lake Linden High School asked if Chassell would be interested in a gymnastics co-op. The consensus was to sign a co-op agreement with Lake Linden High School.

ACTION ITEMS

- A. Amended Budget 2015-2016 - General Fund - Lynn Gierke moved, seconded by Chris Holmes, to approve the amended General Fund budget as follows:

Total Revenue	\$2,304,065
Total Expenditures	\$2,326,483
Excess (Deficiency) of Revenue	\$ (22,418)
Total Other Financing Sources (Uses)	\$ (10,445)
Excess (Deficiency) of Revenues	\$ (32,863)
Estimated Fund Balance, End of Year	\$ 187,429

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- B. Amended Budget 2015-2016 - Food Service - Lynn Gierke moved, seconded by Chris Holmes, to approve the amended Food Service budget as follows:

Total Revenue	\$113,355
Total Expenditures	\$130,570
Excess (Deficiency) of Revenue	\$ (17,215)
Total Other Financing Sources (Uses)	\$ 22,245
Excess (Deficiency) of Revenues	\$ 5,030
Estimated Fund Balance, End of Year	\$ 3

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- C. Amended Budget 2015-2016 - Debt Retirement - Lynn Gierke moved, seconded by Chris Holmes, to approve the amended Debt Retirement budget as follows:

Total Revenue	\$ 252,745
Total Expenditures	\$ 283,600
Excess (Deficiency) of Revenue	\$ (30,855)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	\$ (30,855)
Estimated Fund Balance, End of Year	\$ 40,839

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- D. Amended Budget 2015-2016 - Capital Projects - Lynn Gierke moved, seconded by Chris Holmes, to approve the amended Capital Projects budget as follows:

Total Revenue	\$ 200
Total Expenditures	\$ Zero
Excess (Deficiency) of Revenue	\$ 200
Total Other Financing Sources (Uses)	\$ 18,000
Excess (Deficiency) of Revenues	\$ 18,200
Estimated Fund Balance, End of Year	\$ 223,018

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Lynn Gierke, Roger Tervo

NAYS: None

- E. Amended Budget 2015-2016 – Sinking Fund – Lynn Gierke moved, seconded by Chris Holmes, to approve the amended Sinking Fund budget as follows:

Total Revenue	\$ 10,890
Total Expenditures	\$ 10,845
Excess (Deficiency) of Revenues	\$ 45
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	\$ 45
Estimated Fund Balance, End of Year	\$ 45

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Lynn Gierke, Roger Tervo

NAYS: None

- F. **Proposed 2016-2017 General Fund Budget** – Chris Holmes moved, seconded by Roger Tervo, to approve the proposed General Fund budget, which includes a full levy of 18.00 mils on all Non-Homestead property tax, as follows:

Total Revenues	\$2,154,255
Total Expenditures	\$2,310,826
Excess (Deficiency) of Revenues	\$ (156,571)
Total Other Financing Sources (Uses)	\$ 22,850
Excess (Deficiency) of Revenues	\$ (133,721)
Estimated Fund Balance, End of Year	\$ 53,708

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo
NAYS: None

- G. **Proposed 2016-2017 Food Service Budget** – Chris Holmes moved, seconded by Roger Tervo, to approve the proposed Food Service budget as follows:

Total Revenues	\$111,900
Total Expenditures	\$116,050
Excess (Deficiency) of Revenues	\$ (4,150)
Total Other Financing Sources (Uses)	\$ 4,150
Excess (Deficiency) of Revenues	\$ Zero
Estimated Fund Balance, End of Year	\$ 3

Motion carried on a roll call vote:

AYE: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo
NAYS: None

- H. **Proposed 2016-2017 Debt Retirement Budget** – Chris Holmes moved, seconded by Roger Tervo, to approve the proposed Debt Service budget, which includes a levy of 4.45 mils on all Homestead and Non-Homestead property taxes as follows:

Total Revenues	\$253,765
Total Expenditures	\$292,480
Excess (Deficiency) of Revenues	\$(38,715)
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	\$(38,715)
Estimated Fund Balance, End of Year	\$ 40,839

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo
NAYS: None

- I. **Proposed 2016-2017 Capital Projects Budget** – Chris Holmes moved, seconded by Roger Tervo, to approve the proposed Capital Projects budget as follows:

Total Revenues	\$ 400
Total Expenditures	\$ Zero
Excess (Deficiency) of Revenues	\$ 400
Total Other Financing Sources (Uses)	\$ (22,000)
Excess (Deficiency) of Revenues	\$ (21,600)
Estimated Fund Balance, End of Year	\$223,018

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- J. **Proposed 2016-2017 Sinking Fund Budget** – Chris Holmes moved, seconded by Roger Tervo, to approve the proposed Sinking Fund budget as follows:

Total Revenues	\$11,025
Total Expenditures	\$10,000
Excess (Deficiency) of Revenues	\$ 1,025
Total Other Financing Sources (Uses)	\$ Zero
Excess (Deficiency) of Revenues	\$ 1,025
Estimated Fund Balance, End of Year	\$ 45

Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- K. **2016 Tax Rate Request (L-4029)** – Chris Holmes moved, seconded by Lynn Gierke, to accept the 2016 Tax Rate Request (L-4029) as presented. (Document attached). Motion carried with all members voting AYE.

- L. **MHSAA Membership Resolution 2016-17** – Suzanna Tuomi moved, seconded by Marcia Messer, to approve the MHSAA Membership Resolution for the year August 1, 2016 – through July 31, 2017.- (Document attached). Motion carried with all members voting AYE.

- M. **Food Service Director** – Lynn Gierke moved, seconded by Chris Holmes, to approve hiring Antoinette (Ann) Collins as the new Food Service Director. Rate of pay per hour will be \$12.75 per hour; wages to be paid through GMS (Good Marks for Schools) services. She will work a seven hour day. Motion carried with all members voting AYE.

- N. **Food Service Assistant** – Lynn Gierke moved, seconded by Suzanna Tuomi, to change the rate of pay per hour for the food service assistant. The new rate of pay per hour will be \$10.00 per hour beginning July 1, 2016. Polly Sue Goddard has agreed to return next school year at the new rate of pay per hour. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- O. River Valley Money Market Account – Lynn Gierke moved, seconded by Chris Holmes, to approve the closure of the River Valley Money Market Account (#10033681) and transfer the money to the SNB General Fund Checking Account (#808200008). The balance in the money market account as of May 31 was \$84,110.10. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Chris Holmes, Lynn Gierke, Roger Tervo

NAYS: None

- P. NEOLA Policies – Vol. 30, No. 2 (First Draft Reading); Suzanna Tuomi moved, seconded by Marcia Messer, to approve the first draft reading of the NEOLA policies.

~~Interim Superintendent – Chris Holmes moved, seconded by Carl Olson, to appoint the C.C.I.S.D. superintendent, George Stockero, as interim superintendent until one has been hired. Motion carried with all members voting AYE.~~

R.Q. July Board Meeting – The July board meeting has been scheduled for Monday, July 18 at 5:30 p.m. in the school library.

Lynn Gierke moved, seconded by Chris Holmes, to adjourn the meeting at 7:03 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: