

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

March 21, 2016

The Chassell Township School Board of Education met on Monday, March 21, 2016, in the school multipurpose room. President Roger Tervo called the meeting to order at 5:33 p.m.

Present: Marcia Messer, Suzanna Tuomi, Lynn Gierke, Carl Olson, Chris Holmes, Roger Tervo

Absent: Ken Kytta

Guests: Sarah Guidotti, Polly Sue Goddard, Margaret Salmi, Sue Hietala, Mike Randell, Tamara Pietila

Comments from guests:

- None at this time

Regular Board Meeting – February 15, 2016 – Chris Holmes moved, seconded by Carl Olson, to approve the minutes of the regular meeting on February 15, 2016. Motion carried with all members voting AYE.

Treasurer's Report - Lynn Gierke reported an Income of \$185,611.69 and Expenses of \$170,717.64 leaving a Net Income balance of \$14,894.05.

The General Fund Cash & Investment Balance as of February 28, 2016, was \$189,193.56.

Chris Holmes moved, seconded by Lynn Gierke, to approve the treasurer's report, petty cash report, and to pay the February bills as submitted. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Carl Olson, Lynn Gierke, Chris Holmes, Roger Tervo

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. Congratulations to Coach Brandi Hainault and the Girls Varsity Basketball team for the District Title championship.
2. Congratulations to Coach Bill Sleeman and the Boys Varsity Basketball team for their outstanding season.
3. Congratulations to the Western U.P. Science Fair Winners from Mrs. Heather Hainault's fourth grade class and Ms. Sarah Hoekstra's fifth grade class which earned honors on Thursday, March 17.

4th Grade Winners: (Group Projects)

Eli Danison and Lane Tervo (Silver Medal)

Avery Beauchamp and Ayla Miller (Silver Medal)

5th Grade Winners: (Individual Projects)

Devin Messina (Gold Medal)

Emma Goddard (Bronze Medal)

Katy Salmi (Bronze Medal)

Sarah Holley (Bronze Medal)

The student projects will be on display at the Carnegie Museum April 5th thru April 16th.

There will be a reception on April 16 from 2:30 p.m. – 4:00 p.m. for award winning students and their families.

4. After the recent job posting for a Freshman/J.V. Volleyball Coach, one person applied for the position. After a discussion with the Varsity coach, it was decided to post again to see if there was any other interest in the position as the person who applied is a recent high school graduate with limited experience coaching.

5. First Grade Grant – The district will be receiving \$160.00 per student based upon the number of last year's first grade students. The grant money will be spent as follows:
 - Workshop for our K-3 teachers to join Dr. Anita Archer for an exciting and educational Explicit Instruction Training of Trainers Workshop. Dr. Archer is an educational consultant to school districts on explicit instruction, the design and delivery of instruction, behavior management and literacy instruction. She will be presenting in Marquette on April 18 and 19. The cost of attending the conference will be approximately \$590.00.
 - Purchase the *Fountas & Pinnell Leveled Literacy Intervention System (LLI)* which is a small-group, supplementary literacy intervention designed to help teachers provide powerful, daily, small-group instruction for the lowest achieving students at their grade level. The approximate cost of purchasing this system will be \$2,740.00.
 - The remaining funds will be used for iPad Apps – approximately \$350.00 or so.
6. German Teacher – Mr. Parmentier would like to try to get in touch with Becky Austin who teaches German at the Copper Country Christian School. The thought is, perhaps we could offer German an alternative for a foreign language credit at the high school level.
7. Thank you to Mrs. Tricia Tervo for attending the Applied Suicide Intervention Skills Training (ASIST) Program at the Houghton City Center which was held on Saturday, March 19 and Sunday, March 20.

COMMITTEE REPORTS

A. CCASB Report –

- Winter Program & Open House – Wednesday, March 23 at Dollar Bay-Tamarack City Area Schools
- Area Wide Nomination – Due Wednesday, March 23
- Local Award Winners – Due Friday, April 8
- Annual Awards Dinner – Wednesday, April 20

DISCUSSION ITEMS

- A. Superintendent evaluation/contract discussed. The overview was very positive and the consensus was unanimous that Mr. Parmentier is highly effective. The recommendation was to extend Mr. Parmentier's contract for one year.
- B. Music Posting – To hire a (4/7) part-time music instructor will cost the district approximately just under \$25,000.00. Discussion was held regarding posting for a (4/7) time music or (5/7) time music and foreign language instructor as both positions need to be filled.
- C. Food Service – Mrs. Shelby Turnquist from Houghton-Portage Township Schools has made a commitment to Hancock Public Schools regarding helping them run their food service program. To-date, Hancock Public Schools has made an offer to an individual to oversee their food service program provided the State grants a waiver stating that the individuals' prior experience is equal to what the State requires for minimum requirements for that position. If this occurs, the Mrs. Turnquist may be able to assist Chassell with food service supervision. Tentatively, everything is still on hold.
- D. Trades Program – Discussion continued regarding the possibility of beginning our own Construction Trades Program in Chassell since we possess the only teacher locally who is certified to teach the class. Currently our teacher, Mr. Mike Randell, goes to Adams Township Schools in the afternoon to teach the construction trades class. Mr. Randell and Mr. Parmentier have met with D.P. Construction and Aire Care to get quotes or bids on what would be required to upgrade the space next to our small engine classroom. After a brief discussion, the board members decided to go ahead and begin preparing to offer the class for the 2016-17 school year.

- E. Transportation – Update regarding transportation. The local school district superintendent’s met recently to discuss transportation bids from Lamers and R&A Transporation. Lamers has stated that they recently picked up a large contract from a school in Wisconsin therefore they do not want to overextend themselves in our area and will only consider bidding on school districts that are North of the Portage Lake lift bridge. R&A has stated that they will put a bid in for a 1 year contract however each district should expect the bid to be higher than what each district is currently spending per month for transportation services.
- F. Assistant Principal – A brief discussion was held regarding the possibility of posting for an *Assistant Principal* position for next year. Further discussion, goal setting and job description/duties was referred to the Personnel Committee for review.
- G. Teaching 7 out of 7 Periods – The last bargaining agreement which addressed the issue of teaching a full course load without a prep period was the 2005-2008 bargaining agreement. The contract stated that compensation would be at the rate of eight hundred fifty dollars (\$850.00) per semester. Due to the fact that most teachers will not give up their prep hour to teach an extra class period for \$1,700.00 annually, this topic will be referred to the Finance Committee for review.
- H. Student Transportation – Past practice has been to pay students who travel for CTE classes a stipend of \$50.00 per semester for expenses due to those students having to provide their own transportation to and from class each day. The discussion was held whether this practice should continue and/or whether this should include the students who are in the early college classes. The topic was referred to the Finance Committee to review. It was suggested that the district should check with other local school districts to see what their policies are regarding student transportation.
- I. Physics Trip - The high school Physics Class would like to travel to Illinois for their class trip to the Fermilab and Great America. The proposed dates for the trip are to leave after school on Thursday, April 28 and return Sunday, May 1.
- J. Meal Allowance for Travel – The travel allowance for meals was discussed. The last time a rate change had been approved was in November of 2004. Prior meal allowance was set at \$30.00 per day (\$6.00 breakfast, \$9.00 lunch and \$15.00 dinner). The suggestion was made to change the rate to “not to exceed” \$40.00 per day; receipts must accompany request for reimbursement.

ACTION ITEMS

- A. Area Wide CCASB Nomination – Chris Holmes moved, seconded by Suzanna Tuomi, to select the local Lions Clubs as the area wide CCASB nomination selection from Chassell Township Schools. Motion carried with all members voting AYE.
- B. Superintendent Contract – Chris Holmes moved, seconded by Roger Tervo, to renew the superintendent contract for a 1 year period (through June 30, 2018). Mr. Parmentier was rated as a “highly effective” administrator. Contract renewal approved by roll call:

AYES: Marcia Messer, Suzanna Tuomi, Lynn Gierke, Chris Holmes, Carl Olson, Roger Tervo
NAYS: None
- C. Physics Trip – Carl Olson moved, seconded by Suzanna Tuomi, to approve the Physics Trip to the Fermilab and Great America from April 28 through May 1. Motion carried with all members voting AYE.

- D. Meal Allowance for Travel – Carl Olson moved, seconded by Roger Tervo, to approve the change in meal allowance “not to exceed” \$40.00 per day with receipts to accompany the request for reimbursement. Motion carried on a roll call vote:
AYES: Marcia Messer, Suzanna Tuomi, Lynn Gierke, Chris Holmes, Carl Olson, Roger Tervo
NAYS: None
- E. Tenure – Carl Olson moved, seconded by Chris Holmes, to grant *tenure* to Heather Hainault. Motion carried with all members voting AYE.
- F. Tenure – Carl Olson moved, seconded by Chris Holmes, to grant *tenure* to Sarah Hoekstra. Motion carried with all members voting AYE.
- G. Tenure – Carl Olson moved, seconded by Chris Holmes, to grant *tenure* to Rebekah Schmidt. Motion carried with all members voting AYE.
- H. 5th Year Probation – Carl Olson moved, seconded by Chris Holmes, to grant 5th year probation to Marco Guidotti. Motion carried with all members voting AYE.
- I. 3rd Year Probation – Carl Olson moved, seconded by Chris Holmes, to grant 3rd year probation to Melanie Harmala. Motion carried with all members voting AYE.
- J. 2nd Year Probation – Carl Olson moved, seconded by Chris Holmes, to grant 2nd year probation to Sarah Guidotti. Motion carried with all members voting AYE.
- K. April Board Meeting – The April board meeting will be held on Monday, April 18, 2016, at 5:30 p.m..
- L. CCASB Dinner – Reminder, the CCASB Award Dinner will be held on Wednesday, April 20, 2016, at 5:30 p.m. (social) and 6:00 p.m. (dinner).

Carl Olson moved, seconded by Lynn Gierke, to adjourn the meeting at 6:31 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: