

**CHASSELL TOWNSHIP SCHOOL  
Board of Education  
Regular Meeting**

**May 18, 2015**

The Chassell Township School Board of Education met on Monday, May 18, 2015, in the library. President Ken Kytta called the meeting to order at 5:34 p.m.

Present: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

Absent: Carl Olson

Guests: Patti Perfetti, Sue Hietala, Sarah Hoekstra, Nora Olson, Tricia Tervo, Denise Messina, Sarah Guidotti

**Guests**

No comments addressed to the school board.

Regular Board Meeting – April 20, 2015 – Roger Tervo moved, seconded by Marcia Messer, to approve the minutes of the regular meeting on April 20, 2015. Motion carried with all members voting AYE.

Treasurer's Report - Lynn Gierke reported an Income of \$175,134.27 and Expenses of \$156,409.66 leaving a Net Income balance of \$18,724.61.

The General Fund Cash & Investment Balance as of April 30, 2015, was \$170,712.43.

Chris Holmes moved, seconded by Roger Tervo, to approve the treasurer's report, petty cash report, and to pay the April bills as submitted. Motion carried on a roll call vote:

AYES: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

NAYS: None

**COMMUNICATIONS**

**A. Administrative Items**

1. Thank You – Staff appreciation week was celebrated during the first week of May. Thank you to Denise Messina for all the hard work and energy to make the event a success.
2. Congratulations – The girls' varsity track team placed 4<sup>th</sup> overall at the Regional Division III track meet held on Thursday, May 14 in Lake Linden. Four athletes will be going on to the U.P. Finals in Kingsford on Saturday, May 30.
3. Golf – This has been an exciting year for our golf teams. This is the first time in over a decade that Chassell has had a girls' team. Both the boys and the girls' teams have young players who are developing into good golfers in a short period of time. First year coach, Calvin Larson is doing well with the boys and the girls have a volunteer group of five coaches helping them. We look forward to the next several years, to watch their growth in this sport.
4. Early College – The *Memorandum of Understanding* has been signed with Gogebic Community College. On May 11, fourteen students took the *Compass Test* which is an untimed, computerized test that helps a college evaluate a student's skills and place them into appropriate courses. The *Compass Test* in this situation was used to see if our students were "college ready". Based on the testing completed, all but one of the fourteen students tested as "college ready".

5. KEDA Scholarship – The KEDA Scholarship program provides a \$500.00 scholarship to a graduating student that is pursuing training in a skilled trade. This year's recipient was John Dorvinen. John and Mr. Davidson attended the breakfast presentation on Wednesday, May 13. Congratulations John.
6. Custodial Staff Update – Barb Litzner injured her shoulder on Wednesday evening, May 6 and has been off from work since then. Due to her injury, U.P. Janitorial has been contacted and will provide extra custodial help to try to cover for Barb's absence.
7. Consensus Revenue Estimating Conference - The May conference establishes a forecast of anticipated state General Fund/General Purpose and School Aid Fund revenue. The forecast indicates that the real gross domestic product (GDP) will increase 2.4% in calendar year 2015. The long term revenue trend is for a slight increase of 3.1% - 3.2% by FY 2018-19. The potential increase or decrease in the per pupil foundation allowance is approximately 4.0% increase in the foundation allowance in FY 2015-16 and a 3.8% increase in FY 2016-17.
8. T.E.A.M. – The Teaching, Education and Mentoring (T.E.A.M.) School Liaison Program is a school-based, "law related" curriculum, taught to grade K-12 by T.E.A.M. trained officers. The newest T.E.A.M. curriculum lesson plan introduces students to the importance of "Homeland Security" and their role in "Family Preparedness". Information about the program will be shared with the faculty.
9. Check In Check Out (CICO) – The Check In Check Out program is sometimes referred to as the Behavior Education Program (BEP). Students are presented with daily/weekly goals and then receive frequent feedback on meeting the goals throughout the day. Recently Mrs. Sarah Guidotti and Mr. Chris Davidson attended a seminar that explained the program in detail and explained how each school district may create their own behavior module to develop a similar program for behavior management.
10. Free Sports Physicals – Thursday, June 11, 2015 (3:00 p.m. – 4:30 p.m.) at the U.P. Health System University Center (MTU-SDC).

## COMMITTEE REPORTS

- A. CCASB – The final program for the year was the award ceremony that was held on April 22. The CCASB will not meet again until September 2015. The next host school district will be Dollar Bay-Tamarack City Area Schools.
- B. Personnel Committee Report – Ken Kytta reported the committee had met on Friday, May 15, 2015, and reviewed the following:
  - Due to the recent resignations of two teaching staff members, the committee discussed current staff needs. The recommendation of the committee is to recall Melanie Harmala as a full-time teaching staff member.
  - The committee discussed increased retention trends in the junior high area. The recommendation of the committee was to reinstate Summer School and to have the program overseen by Ryan Finkbeiner. The summer school session would run from June 8 through June 30, Monday through Thursday 8:00 a.m. until noon. Mr. Finkbeiner will be paid his regular rate of pay through GMS, the cost for the district will be \$651.44.
  - The committee also reviewed a personnel report submitted by the food service department.

- C. School Improvement Committee – The school improvement subcommittee has met twice to work on a follow up survey which is in a draft form. Subcommittee members include: Mr. Chris Davidson, Mrs. Tricia Tervo, Mrs. Sally Van Kleeck, Mrs. Michelle Miller, Mrs. Jane Rautiola, Mrs. Kendra Turpeinen and Mrs. Tamara Pietila. When completed the survey link will be posted on the web page and a notice will be published in the Panther Pawse. The newsletter will be published one more time before the end of the year.

#### DISCUSSION ITEMS

- A. CCISD Budget Resolution – approve or disapprove. The recommendation was to approve.
- B. Class Master Schedule – The class master schedule is on hold until staffing decisions are final.

#### ACTION ITEMS

- A. Recall – M. Harmala – Chris Holmes moved, seconded by Roger Tervo, to recall Melanie Harmala as a full-time teacher with the Chassell Township School District. Motion carried on a roll call vote:
- AYES: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta  
NAYS: None
- B. Summer School – Chris Holmes moved, seconded by Lynn Gierke, to reinstate summer school for those students that have remedial needs. The summer school program will be overseen by Ryan Finkbeiner. The summer school session will run from June 8 through June 30, Monday through Thursday 8:00 a.m. until noon. Mr. Finkbeiner will be paid his regular rate of pay through GMS, the cost for the district will be \$651.44.
- C. CCISD Budget Resolution – Roger Tervo moved, seconded by Suzanna Tuomi, to support the CCISD Budget Resolution as presented (copy attached). Motion carried with all members voting AYE.
- D. CCISD Biennial Board Election – Chris Holmes moved, seconded by Lynn Gierke, to designate Ken Kytta as the representative of this Board for the CCISD Biennial Board Election (see attached resolution). Motion carried with all members voting AYE.
- E. Best Practice Resolution – Chris Holmes moved, seconded by Lynn Gierke, to adopt the *Best Practices Incentive Resolution* (see attached document). Motion carried with all members voting AYE.
- F. Resignation – R. Chiochios – Suzanna Tuomi moved, seconded by Chris Holmes, to accept with regret the resignation of Rick Chiochios as he has accepted a new position teaching at Watersmeet School District. (Resignation letter attached). Motion carried with all members voting AYE.
- G. Resignation – A. Klein – Chris Holmes moved, seconded by Suzanna Tuomi, to accept with regret the resignation of Annie Klein. (Resignation letter attached) Motion carried with all members voting AYE.
- H. June Board Meeting – The June board meeting will be held on Monday, June 15, 2015, at 5:30 p.m.

Lynn Gierke moved, seconded by Chris Holmes, to adjourn the meeting at 6:05 p.m. Motion carried with all members voting AYE.

President:

Approved:

Secretary:

**ISD BUDGET RESOLUTION**

Chassell Township School, Michigan (the "District")

A regular meeting of the board of education of the District was held in the school library in the District, on the 18<sup>th</sup> day of May, 2015, at five thirty in the p.m.

The meeting was called to order by Ken Kytta, President.

Present: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

Absent: Carl Olson

The following preamble and resolution were offered by **Roger Tervo** and supported by **Suzanna Tuomi**:

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

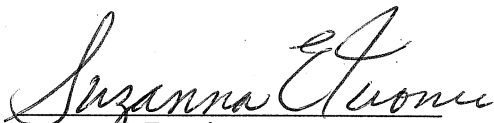
**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2015.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

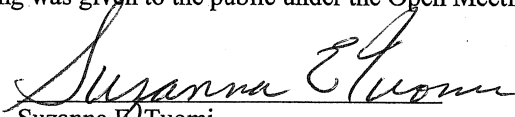
Ayes: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

Nays: None

Resolution declared adopted.

  
Suzanna E. Tuomi  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Chassell Township School, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 18, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

  
Suzanna E. Tuomi  
Secretary, Board of Education

## RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE

Chassell Township Schools, Michigan (the "District")

A regular meeting of the board of education of Chassell Township Schools, Michigan (the "Board"), was held in the school library, in the District, on the 18<sup>th</sup> day of May, 2015, at five thirty in the p.m.

The meeting was called to order by Ken Kytta, President.

Present: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

Absent: Carl Olson

The following preamble and resolution were offered by Member **Chris Holmes** and supported by Member **Lynn Gierke**:

### WHEREAS:

1. The biennial election of the Board of the Copper Country Intermediate School District (the "ISD") will be held on Monday, June 1, 2015; and
2. The members of the ISD Board will be elected by an electoral body composed of 1 person designated by the board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidate this Board supports for each position to be filled on the ISD Board, at least on the first ballot taken by the electoral body.

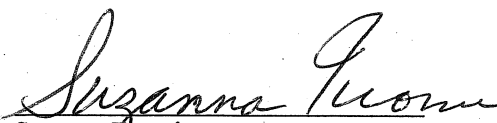
### NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of **Ken Kytta** as the representative of this Board for the electoral body, which body will elect three (3) candidates to the vacancies on the ISD Board on Monday, June 1, 2015 and **Roger Tervo** as an alternate representative in the event the designated representative is unable to attend.
2. The designated representative, or the alternate in the event of the absence of the designated representative, is further directed to cast a vote on the first ballot on behalf of this Board for **Karen M. Johnson, Robert E. Loukus and Lisa Tarvainen**.
3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Secretary of the ISD Board at or prior to the election of the ISD Board on Monday, June 1, 2015.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

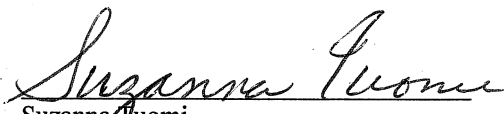
Ayes: Marcia Messer, Suzanna Tuomi, Roger Tervo, Lynn Gierke, Chris Holmes, Ken Kytta

Nays: None

Motion declared adopted.

  
Suzanna Tuomi  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Chassell Township Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 18, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

  
Suzanna Tuomi  
Secretary, Board of Education

**Best Practices Incentive**  
School Board Resolution

WHEREAS, Section 22f of the State School Aid Act provides \$50 per pupil one-time grants to districts that satisfy at least 7 of 9 best practices criteria not later than June 1, 2015 [MCL 388.1622f].

WHEREAS, the board of education of **Chassell Township Schools** desires to receive the \$50 per pupil incentive payment.

WHEREAS, the **Chassell Township Schools** has satisfied at least 7 of 9 best practices criteria.

WHEREAS, eligibility for the incentive payment is contingent upon adopting a resolution that states the district has complied with the following 7 of 9 best practice criteria.

Now, therefore, be it resolved as follows:

1. The board of education of **Chassell Township Schools** certifies that the district has complied with the following requirements:
  - a) The district is the designated policy holder for medical benefit plan(s) pursuant to Section 22f(1)(a).
  - b) The district has obtained a competitive bid on non-instructional services pursuant to Section 22f(1)(b).
    - o Business Services, Transportation, Food Service, Custodial
  - c) The district accepts applications for enrollment by non-resident applicants under Section 105 or 105c (MCL 388.1705) pursuant to Section 22f(1)(c). A Public School Academy is considered to have met this requirement.
  - d) The district offers online courses or blended learning opportunities to all eligible pupils, and publish course syllabi pursuant to Section 22f(1)(d).
  - e) The district provides a link on the district's home page to the URL for the MiSchoolData Portal which will contain the required dashboard indicators pursuant to Section 22f(1)(e). If certain data elements for our district are unavailable from state data collections, we agree to provide those data in the form and manner determined by MDE.
  - f) The district's collective bargaining agreements do not include provisions contrary to prohibited subjects as outlined in section 15(3) of 1947 PA 336, MCL 423.215.
  - g) The district implements a comprehensive guidance and counseling program.



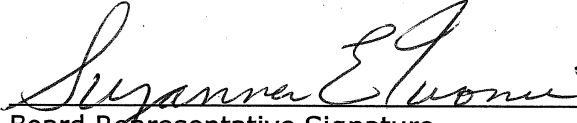
2. The board of education of **Chassell Township Schools** authorizes and directs its secretary to file this resolution with the State Aid and School Finance Office of the Michigan Department of Education.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Resolved this 18th day of May, 2015.

Roll Call Vote: Passed:   6   votes \_\_\_\_\_ Failed:   Zero   \_\_\_\_\_

Suzanna E. Tuomi, Secretary

\_\_\_\_\_  
Board Representative Name

  
\_\_\_\_\_  
Board Representative Signature

Please email a copy of the signed resolution to John A. Hayner at [haynerj1@michigan.gov](mailto:haynerj1@michigan.gov)

Richard S. Chiochios  
P.O. Box 76  
Watersmeet, MI 49969

5/17/15

Chassell Township Schools  
41585 U.S. HWY 41  
Chassell, MI 49916

**Mr. Chris Davidson, the Chassell Township School Board, and the Chassell Township School Staff:**

I am writing this letter as the sun shines in my room here at the Chassell School, and spring seems to have finally arrived. The purpose behind this letter is to formally inform you that I am officially resigning my position here, as a Chassell Township School employee, effective the end of this contract year, September 3<sup>rd</sup>, 2015.

As a member of this family for the last six years, this is not an easy thing to do. I have officially accepted a full time English teaching position in my home town of Watersmeet. While there are obvious reasons for one in my position to pursue this opportunity, doing so was not an obvious choice for me. Over the past six years, I feel as though I have become a part of this amazing school district/community, and I have truly fallen in love with our students here and the greatest staff in the world. But in the end, the benefits of moving back home, stronger financial opportunity, and a possible new start to my family's future is what wins out.

Leaving is not an easy job for me. But I would like to formally thank everyone who has made this experience such an amazing one, and I encourage everyone to keep up the hard work and to keep fighting through the tough times. No matter how difficult it gets, you are all what makes the difference. You are all an inspiration. Farewell.

With Love,



Rick Chiochios

May 18, 2015

Christopher Davidson,

This letter is to inform you that I will not be returning to Chassell Township Schools for the 2015-2016 school year. I resign from all duties at Chassell Township Schools at the end of the 2014-2015 school year. I am thankful for my time at Chassell Township Schools.

Sincerely,

A handwritten signature in cursive script that reads "Annie Klein". The signature is written in black ink and is positioned below the word "Sincerely,".

Annie Klein