

**CHASSELL TOWNSHIP SCHOOL  
Board of Education  
Regular Meeting**

**April 16, 2018**

The Chassell Township School Board of Education met on Monday, April 16, 2018, in the library. President Roger Tervo called the meeting to order at 5:32 p.m.

Present: B.J. Tervo, Randal Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta (5:35 p.m.), Roger Tervo

Absent: Carl Olson

Guests: Jane Rautiola, Nora Olson, Tamara Pietila

**Guests**

Tamara Pietila asked again about the building use policy and whether she would be able to reserve the multi-purpose room for a baby shower. (Please see notes regarding the building use policy under discussion items).

Regular Board Meeting – March 19, 2018 – Chris Holmes moved, seconded by Randal Danison, to approve the minutes of the regular meeting on March 19, 2018 as presented. Motion carried with all members voting AYE.

Treasurer's Report - Chris Holmes reported an Income of \$171,499.18 and Expenses of \$273,052.16 leaving a deficit Net Income balance of (\$101,552.98).

The General Fund Cash & Investment Balance as of March 30, 2018, was \$101,648.70.

Suzanna Tuomi moved, seconded by Randal Danison, to approve the treasurer's report, petty cash report, and to pay the March bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randal Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

**COMMUNICATIONS**

A. Administrative Items

- Local CCASB Award Recipients:

Student Leadership	-	Kellan Heikkila
School Service	-	Kathy Juntikka
Employee	-	Melanie Harmala
  
- Class of 2018:

Valedictorian	-	Kellan Heikkila
Salutatorian	-	Hannah Holmes
Honor Students	-	11 out of 19 class members
  
- Teacher/Staff Appreciation Week: April 30 through May 4. Thank you to all employees, you are appreciated every day.
  
- Country Western Show: Saturday, May 5. Performances at 2:00 p.m. and 6:00 p.m.
  
- Spring Band Concert - The spring band concert will be held on Wednesday, May 9 at 7:00 p.m. in the school gymnasium. All board members are encouraged and invited to attend.

- Science Fair – The Western U.P. of Michigan Center for Science, Mathematics and Environmental Education held the 20<sup>th</sup> Annual Western U.P. Science Fair and STEM Festival at MTU on Thursday, April 12 for grades 4<sup>th</sup> thru 8<sup>th</sup>. Thank you to Mrs. Heather Hainault for her role in helping the students get prepared.

Students receiving medals are as follows:

- Bronze Medals (80%-86.5%) – Group Projects  
Lily Etelamaki  
Megan Holombo
  - Silver Medals (87%-93.5%) – Group Projects  
Celia Randell  
Diana Torola
  - Silver Medals (87%-93.5%) – Individual Events  
Lily Bellow  
Jacob Elenich  
Kiira Hill
- iGuardian Presentations will be held at Chassell School on Wednesday, April 25. The schedule will be as follows:
    - ✓ Middle School (Grades 6-8) 9:00 a.m. – 10:00 a.m.
    - ✓ High School (Grades 9-12) 10:30 a.m. – Noon
    - ✓ Parent Presentation – Mr. Parmentier is attempting to see if officer Wilton will come to Chassell in the evening of April 25. If he is not available, he will be presenting on Tuesday, April 24 at Houghton High School; Wednesday, April 25 he will be presenting at MTU from 1:00 p.m. – 3:00 p.m. or at Jeffers High School on Thursday, April 26.
  - Panther Cub Preschool  
The next step is for Amy Rantamaki and Howard Parmentier to be finger printed and have a background check completed.
  - A thank you card was received from George Stockero.

## COMMITTEE REPORTS

- A. CCASB Winter Program & Open House – Randal Danison reported the CCASB winter program and open house was held on Wednesday, March 21 at the L'Anse area schools. The winter program and open house were well attended.

The area wide recipient for the CCASB community award was announced: KEDA (Keweenaw Economic Development Alliance)

- B. Property Committee - The property committee met on Monday, April 16, 2018 at 4:30 p.m. and discussed the possibility of selling property owned by the school (ie, the school forest which is 40 acres). The first step would be to check with our legal counsel to see if there are any legal restrictions regarding the sale of the property.

The committee also discussed the need for fencing in an area of 1200 square feet for the new Panther Cub Preschool class.

**DISCUSSION ITEMS**

- A. U.P. Hall of Fame – The school board received information regarding placing an ad in the U.P. Hall of Fame basketball game booklet. The board stated they would like to do a full page ad and authorized the superintendent to proceed with this.
- B. 2018 Client Seminar – The 2018 Client Seminar offered by Thrun Law Firm will be held on Wednesday, May 2, 2018 at the NMU University Center in Marquette. Board members who are interested in attending should let Jennifer know by Thursday, April 26 so that she may register them. Mr. Parmentier and Jennifer plan to attend.
- C. Building Use Policy – The board reviewed the Building Use Policy and discussed adding a line item that states the use of the building by a local resident/school member would be allowed with a refundable deposit fee rather than a rental fee.

**ACTION ITEMS**

- A. Debt Retirement Roof Bonds Account – Chris Holmes moved, seconded by Ken Kytta, to close the Debt Retirement Roof Bonds Account at SNB (Acct. # 808200289) and transfer the funds into the 2017 Debt Retirement Account at SNB (Acct. # 102270014). Motion carried on a roll call vote:

Ayes: B.J. Tervo, Randal Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo  
Nays: None

- B. Classroom Aide – Suzanna Tuomi moved, seconded by Randal Danison, to hire Mariana Nakashima as a classroom aide. Wages to be paid according to the support staff pay scale and wages will also be paid through a third party contractor PESG. Paid time off will be pro-rated for the remainder of this school year. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randal Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo  
NAYS: None

- C. U.P. Hall of Fame Ad – Suzanna Tuomi moved, seconded by Randal Danison, to authorize the superintendent to place a full page ad in the U.P. Hall of Fame basketball booklet. The cost of the ad will be \$150.00. Motion carried with all members voting AYE.
- D. Building Use Policy - Suzanna Tuomi moved, seconded by B.J. Tervo, to add a line item to the building use policy that state the use of the building by a local resident/school mmeber will be allowed with a refundable deposit fee rather than a rental fee. Motion carried with all members voting AYE.
- E. Joint Leadership Council Meeting – A Joint Leadership Council meeting should be schedule with Randal Danison and Suzanna Tuomi as the the designated board members attending.
- F. May Board Meeting – The May board meeting will be held on Monday, May 21, 2018, at 5:30 p.m.

Ken Kytta moved, seconded by Randal Danison, to adjourn the meeting at 6:10 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: