

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

March 19, 2018

The Chassell Township School Board of Education met on Monday, March 19, 2018, in the school library. President Roger Tervo called the meeting to order at 5:35 p.m.

Present: B.J. (Brady) Tervo, Randal Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo

Absent: None

Guests: Tricia Tervo and Tamara Pietila

Comments from guests:

- Tamara Pietila asked the board about using/renting the multi-purpose room for outside events such as a baby shower or wedding shower. Discussion was held regarding the fact that the district does have a building rental fee rate structure sheet that gives guidelines per room usage. The minimal fee that is charged is to cover the costs of electricity, water and trash removal. A custodial fee is separate and kitchen facilities need to be supervised by a licensed food service person. Mrs. Pietila stated that Adams Township Schools does not charge their residents for the use of their building as they are public tax payers; and wondered why Chassell charges their employees.

Regular Board Meeting – February 19, 2018 – Chris Holmes moved, seconded by Carl Olson, to approve the minutes of the regular meeting on February 19, 2018. Motion carried with all members voting AYE.

Treasurer's Report - Chris Holmes reported an Income of \$179,302.67 and Expenses of \$173,405.53 leaving a Net Income balance of \$5,897.14.

The General Fund Cash & Investment Balance as of February 28, 2018, was \$194,904.58.

Ken Kytta moved, seconded by Carl Olson, to approve the treasurer's report, petty cash report, and to pay the February bills as submitted. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Randal Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

COMMUNICATIONS

A. Administrative Items

1. Basketball Awards:

- Copper Mountain Conference – Girls' Basketball 2017-18
 - Most Valuable Player – Milly Allen (Senior)
 - Defensive Player of the Year – Meg Hokenson (Senior)
 - Copper Mountain Conference Elite Team – Milly Allen (Senior) and Sydney Danison (Senior)
 - 1st Team Copper Country Division – Milly Allen (Senior), Sydney Danison (Senior), and Jenna Pietila (Junior)
 - 2nd Team Copper Country Division – Meg Hokenson (Senior)
 - COACH OF THE YEAR – Brandi Hainault

Congratulations to the Girls Varsity Basketball Team – thank you to the community, parents, and staff for their generosity and support during our girls run to the State Finals. Their support contributed to the great culture and atmosphere this year!

2. Basketball Awards:
 - Copper Mountain Conference – Boys Basketball 2017-18
 - Copper Mountain Conference Elite Team – Abe Gockenbach (Junior)
 - 1st Team Copper Country Division – Abe Gockenbach (Junior) and Aaron Barnes (Senior)
 - 2nd Team Copper Country Division – Elijah Soumis (Junior)
3. Panther Cubs Day Care
 - Health Inspection has been done. The facility passed.
 - Mr. Parmentier and Amy Rantamaki met with Michelle Marenger (from the state licensing department). Amy Rantamaki will be finishing classes this spring and will be qualified as a Director/Teacher.
 - The next step is to get fingerprinted/background checks done. The state is implementing a new system; Mr. Parmentier and Mrs. Rantamaki will wait until the state is using the new system and then fingerprints will be taken.
4. Classroom Aide

There have been four applicants that have applied for the classroom aide position. The four applicants who have applied are: Amanda Campbell, Diane Esterline, Kathy Juntikka and Mariana Nakashima. An interview committee consisting of the following staff members will conduct interviews at the end of the week: Heather Hainault, Trevor Clark, Steve Spahn and Jennifer Marshall. Once interviews are completed, the district would like the person who is offered the position to start as soon as possible.

COMMITTEE REPORTS

A. CCASB Report –

- Winter Program & Tour – Wednesday, March 21 at L'Anse Area Schools; meeting at 5 p.m., dinner at 5:30 p.m. followed by the school tour.
- Area Wide Nomination – Due Wednesday, March 21 (Chassell VFW)
- Local Award Winners – Due Friday, April 6
- Annual Awards Dinner – Wednesday, April 18; Magnusen Hotel (5:30 p.m. Social – 5:45 p.m. CCASB Area Wide award winner and 6:00 p.m. Dinner – awards to follow).

B. Personnel Committee –

Roger Tervo reported they had met on Wednesday, March 7 at noon at UPEA and discussed the following:

1. Mr. Hanke's position – Mr. Hanke has one more year that he plans to work on a part-time basis for the school district. He has not had a pay raise during the past four years. Is there a way he could get some extra compensation that would not affect his retirement status.
2. Maintenance position – Mrs. Barb Litzner retired on February 26. Mr. Roth will be returning from Florida at the beginning of April. The maintenance position should be posted by the middle of April with a deadline of the end of April so that the position can be filled in May. Mr. Roth could train during the end of May into the beginning of June.

C. Property Committee – “To Do List”: Check to see what documentation is available on the school forest property. The school district owns forty acres that had been donated by Andrew Wisti and is located on the Upper Worham Road.

New Signs – A brief discussion was held regarding acquiring signs for our Cross Country Team and Girls Basketball team. Rather than going through MDOT for state approved signs, the district may purchase their own sign and install in the front yard. This topic to be assigned to either the “Athletic Committee” or “Property Committee”.

DISCUSSION ITEMS

- A. Superintendent evaluation/contract – The board will schedule a workshop in April. The consensus of the board was to schedule it during the second week of April. Roger will contact the Ramada Inn and inquire if we can schedule a meeting room for Thursday, April 12. Confirmation will be sent via email.
- B. Project iGuardian – Last year the district heard about Project iGuardian that is sponsored by Homeland Security Investigations. Project iGuardian aims to counter a disturbing fact: many online child predators are able to find victims online because children are not aware of how dangerous online environments can be. Our district was not able to have this presentation done last year. Is the board still interested in having this presentation done at our school? The overall consensus of the board members was yes, they would like to have this program presented at our school.

ACTION ITEMS

- A. Superintendent/Principal Contract – Carl Olson moved, seconded by Ken Kytta, to extend the superintendent/principal contract for one year through June 30, 2019. Motion carried on a roll call vote:

AYES: B.J. (Brady) Tervo, Randal Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo.

NAYS: None
- B. Resignation – Classroom Aide – Carl Olson moved, seconded by Ken Kytta, to accept the resignation of Ryan Finkbeiner as a classroom aide. His last day with the district was Friday, March 16. Motion carried with all members voting AYE.
- C. Physics Class Trip – Ken Kytta moved, seconded by Carl Olson, to approve the Physics Class trip to Batavia, IL to tour the FermiLab and spend a day at Six Flags Great America while participating in Physics activities. The class plans to travel from after school on Thursday, May 10 through Sunday, May 13. Motion carried with all members voting AYE.
- D. 4th Year Probation – Carl Olson moved, seconded by Chris Holmes, to grant 4th year probation to Melanie Harmala. Motion carried with all members voting AYE.
- E. 3rd Year Probation – Carl Olson moved, seconded by Ken Kytta, to grant 3rd year probation to Sarah Guidotti. Motion carried with all members voting AYE.
- F. 2nd Year Probation – Carl Olson moved, seconded by Randal Danison, to grant 2nd year probation to Tammy Helminen. Motion carried with all members voting AYE.
- G. 1st Year Probation – Carl Olson moved, seconded by Suzanna Tuomi, to grant 1st year probation to Trevor Clark. The board would also like to mention their appreciation for Mr. Clark's enthusiasm and participation throughout his first year. What a refreshing change. Motion carried with all members voting AYE.
- H. April Board Meeting – The April board meeting will be Monday, April 16, 2018, at 5:30 p.m..

Ken Kytta moved, seconded by Randal Danison, to adjourn the meeting at 6:36 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:

Chassell Township Schools

School Building Use Guidelines and Fee Schedule

The use of any school facilities shall be in accordance with Board of Education policy. Requests for the use of school facilities or school equipment must be submitted in writing and approved by the superintendent. Users must take reasonable steps to ensure orderly behavior and will be responsible for paying for all damage associated with their use of the facility or equipment.

All programs or activities conducted in school facilities must reflect ethical, moral, and behavioral standards as normally demanded by school sponsored activities. Responsibility for enforcement of rules and regulations concerning use of District facilities rests with the user group, and any infractions may be grounds for refusing to grant subsequent requests for the use of District facilities.

The Board of Education expects exclusion of alcohol, profanity, use of tobacco, gambling, or program content which is morally or ethically questionable. Skateboards and other like equipment which constitutes a safety hazard shall not be allowed on District premises at any time.

A school custodian shall be on duty whenever a facility is being used except as exempted by the superintendent. Food service personnel shall be required, in addition, when kitchen facilities are requested.

Fee schedules are as follows:

- | | | |
|---------------------------------|----------------|----------------|
| 1. Multipurpose Room | Fee: \$ 75 | Deposit: \$ 50 |
| 2. Gymnasium | Fee: \$150 | Deposit: \$ 50 |
| 3. Gymnasium, covered with tarp | Fee: \$250 | Deposit: \$ 50 |
| 4. Kitchen | Fee: \$ 50/day | Deposit: \$ 25 |
- Use of the kitchen requires supervision by at least one of the school food service personnel. If food and workers are provided by the user group, this supervision will be billed at the current hourly rate of the employee. If the user group wishes to have the food catered, the school food service personnel will be offered the opportunity on a per plate cost basis.
5. For use of facilities beyond one day, the fee will be \$25/day per classroom and \$100/day for the gymnasium for each additional day.
 6. For use of facilities for less than a full day, the fee will be \$20/hour per room to a maximum of the daily rates given above. The exception to this is the use of the gym when tarps, chairs, and/or bleachers are required. The fee then will be as shown above.
 7. For all rentals of one full day or more, there will be a custodial fee of \$50 per day.

With the exception of putting down or taking up the tarp and bleachers, the group renting the facility is responsible for setting up and taking down necessary equipment and furniture, cleaning all areas, and replacing any damaged equipment.

March 5, 2018

Mr. Parmentier,

This letter will serve as two weeks written notice that I will be resigning my position as Teacher Aide with Chassell Township School, effective March 16, 2018. I do want to also thank you for your guidance over the last few years.

Thank you,

A handwritten signature in cursive script that reads "Ryan Finkbeiner". The signature is written in dark ink and is positioned below the typed name.

Ryan Finkbeiner