

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

October 16, 2017

The Chassell Township School Board of Education met on Monday, October 16, 2017, in the library. President Roger Tervo called the meeting to order at 5:32 p.m.

Present: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo

Absent: Carl Olson

Guests: Tricia Tervo, Sarah Guidotti, Samantha Elenich, Nora Olson

Guests – No comment at this time.

Regular Board Meeting – September 18, 2017 – Randy Danison moved, seconded by Ken Kytta, to approve the minutes of the regular meeting on September 18, 2017. Motion carried with all members voting AYE.

Treasurer's Report – Chris Holmes reported an Income of \$278,845.76, Expenses of \$242,938.46, leaving a deficit Net Income balance of (\$50,675.78) for the period of July 1, 2016 through September 30, 2016.

The General Fund Cash & Investment Balance as of September 30, 2017 was \$35,907.30. Ken Kytta moved, seconded by Suzanna Tuomi, to approve the treasurer's report, petty cash report, and to pay the September bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo.

NAYS: None

ADMINISTRATIVE ITEMS

- A. Congratulations to the boys and girls cross country teams. Members that received honors were as follows: (Boys) 2nd Team All-Conference – Kurtis Kytta; 1st Team All-Conference – Ben Tuomi. (Girls) 2nd Team All-Conference – Meg Hokenson; 1st Team All-Conference – Paige Sleeman, Gwen Kangas, Jenna Pietala and Lela Rautiola. West PAC Runner of Year – Lela Rautiola.
- B. Visiting artist Kitty Donohoe will be doing a presentation for our elementary students on Friday, October 20. A quote from her bio page states: “a rare songwriter with tremendous range, a beautiful voice and an ability to write haunting, melodic and literate songs. She deserves a wider audience.” She is a Michigan Emmy-award winning singer-songwriter who wrote “There Are No Words” after the twin towers came down on 9/11, 2001.
- C. TRiO Talent Search will be offering the following presentations throughout the school year: (6th Grade) Goal Setting, (7th Grade) Note Taking Skills and Learning Styles, (8th Grade) Test Taking Skills, (9th Grade) Study Distractions, (10th Grade) Career Exploration and (11th Grade) SAT Basics, SAT Practice and College Planning.
- D. R&A Transportation – On Friday, October 13 Lorna Kaspala received a call from R&A stating that her duties as a local coordinator were no longer needed. She would be able to stay on with the company as a regular bus driver. Lorna declined the offer and no longer works with R&A Transportation. Coordinating responsibilities will be turned over to the district office to coordinate.

COMMITTEE REPORTS

- A. Property Committee – Randy Danison reported the committee had met on Thursday, October 12 and discussed the following items:

Snowplowing bids – three bids were received. Due to the fact that the three bids were so very different, the committee asked that Mr. Parmentier call the contractors to get additional information. The bid from DLH would be at an hourly rate for a plow truck and an additional cost for when a front end loader would need to be used to push back the snow banks. Sticks & Stones offered a bid of \$120 per hour for two pick-up trucks and he would have the option to use a nine foot front end loader when needed. The third bid was from DP Construction which offered a fourteen foot push blade at \$125 per hour and a plow truck at \$75 per hour for the sidewalks.

The recommendation of the committee was to approve the bid from DP Construction for several reasons. DP Construction is the closest to the school district and with the fourteen foot push blade could keep the mat cut on the new driveway and push the snow off the end of the driveway at the student parking lot in order to save the front lawn from getting damaged with the winter snow removal equipment.

Electricity to the new sign location – Mr. Parmentier mentioned to the board that he spoke to Bay Electric and the cost to run electricity to the new location of the new electronic sign would be approximately \$1,500.00. The electronic sign has been ordered and should be arriving in approximately four weeks.

- B. Education Committee - Mr. Parmentier reported the committee had met on Thursday, October 12 and discussed the following item:

Student Backpacks – student backpacks will not be allowed in the classrooms or in the locker rooms. Students may carry backpacks into school and place them in their lockers or the storage system across from the Principal's office. Students who have gym class may pack their items in a separate bag that may be taken into the locker room.

DISCUSSION ITEMS

- A. Snow plow bids – refer to the property committee report.

ACTION ITEMS

- a. Snowplowing – Ken Kytta moved, seconded by B.J. Tervo, to award the hourly bid to DP Construction for the snow removal. The district will be charged at a rate of \$75.00 per hour for the use of a pickup truck with plow and \$125.00 per hour for the loader with a fourteen foot push blade. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

- b. Staff Sick Days – Ken Kytta moved, seconded by Randy Danison, to approve the Memorandum of Understanding between the teacher union and the school district board regarding sick leave sharing between Marco Guidotti and Sarah Guidotti. The Guidotti's would like to share Marco's sick leave so that Sarah may stay home for seven weeks with their new baby. The thought behind this was to have one teacher off for the seven weeks rather than having two teachers off for an extended time. For each day of sick time, each will share that time equally, ie, a seven hour day will be charged three and half hours to each. Motion carried with all members voting AYE.
- c. Boys Junior High Basketball Coach – Chris Holmes moved, seconded by Ken Kytta, to hire Steve Spahn as the new Boys Junior High Basketball coach. Last month the board approved to hire Kyle Stromer, however, Mr. Parmentier was not able to reach Mr. Stromer to officially offer him the position. Mr. Spahn will be paid according to the Schedule B contract. The school district only has one team this year which will be comprised of 6th and 7th grade boys. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Ken Kytta, Roger Tervo
NAYS: None

- d. Parking Lot Change Order – Ken Kytta moved, seconded by Randy Danison to approve the MJO change order for the parking lot. The original contract bid was \$284,353.29. The final bill came in at \$330,781.33 which is \$46,428.04 more than the original. Once the project began, there was more work involved due to drainage issues. The recommendation from the project manager (U.P. Engineering) was to approve the change order and ask for a contingent warranty of 2 years. The final payment due to MJO with the warranty would be \$74,923.85. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Ken Kytta, Roger Tervo

NAYS: None

ABSTAIN: Chris Holmes, project manager (U.P. Engineering)

- e. Adult Meal Prices - Chris Holmes moved, seconded by Ken Kytta, to approve a price increase for the adult lunch price from \$3.75 per meal to \$3.85 per meal due to state guidelines. Adult meal prices must be twenty-eight percent more than a student priced meal. Approved meal prices for our high school students are set at \$3.00 per meal. Motion carried with all members voting AYE.

Chris Holmes moved, seconded by Ken Kytta, to go into closed session at 6:00 p.m. to discuss student discipline. Motion carried with all members voting AYE.

Ken Kytta moved, seconded by Randy Danison, to return to regular session at 6:25 p.m. Motion carried with all members voting AYE.

- f. November board meeting will be on Monday, November 20, 2017, at 5:30 p.m.

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Ken Kytta moved, seconded by B.J. Tervo, to adjourn the meeting at 6:27 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: