

**CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting**

September 18, 2017

The Chassell Township School Board of Education met on Monday, September 18, 2017, in the library. President Roger Tervo called the meeting to order at 5:35 p.m.

Present: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes (5:55 p.m.), Ken Kytta, Roger Tervo

Absent: None

GUESTS: Sarah Guidotti (Dane and Kia), Sophia Huhta

Senior Class Trip – Sophia Huhta addressed the board regarding getting preliminary approval to put deposits down with regard to a senior class trip. The senior class would like to take a Carnival Victory cruise from Miami, Florida to the Western Caribbean (Key West and Cozumel). The cruise itself would be approximately \$500.00 per person with an estimated number of 14 people traveling (twelve students and two chaperones). Currently flights (per person) from Marquette to Miami are approximately \$450.00 per person; a hotel for the night prior to the cruise departure within walking distance of the cruise ship would be \$700.00 and a return night (if needed) would be an additional \$700.00 for an approximate total of \$15,500.00. Due to the cost continually changing with regard to flights, the class is asking for tentative approval to secure cruise ship and airline tickets to keep expenses limited. The class has enough funds for the deposit for the cruise and to secure airline tickets. The class also has several fundraisers planned to secure the remainder of the money needed for the trip. Mrs. Guidotti passed out a 2018 senior class contract that the students are required to sign with their parents prior to securing cruise ship tickets or airline tickets.

Regular Board Meeting – August 21, 2017 – Ken Kytta moved, seconded by Randy Danison, to approve the minutes of the regular meeting on August 21, 2017. Motion carried with all members voting AYE.

Treasurer's Report - Howard Parmentier reported an Income of \$47,618.53, Expenses of \$78,552.78, leaving a deficient Net Income balance of (\$30,934.25) for the period of July 1, 2017 through August 31, 2017.

The General Fund Cash & Investment Balance as of August 31, 2017 was \$127,111.92.

Ken Kytta moved, seconded by Carl Olson, to approve the treasurer's report, petty cash report, and to pay the August bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Ken Kytta, Roger Tervo

NAYS: None

ADMINISTRATIVE ITEMS

- A. Updates on current projects – Mr. Parmentier gave the board a quick update on the status of the current projects going on at the school. The lights in the parking lot should be completed shortly. All the doors have been replaced that had been earmarked for replacement. The keyless entry is completed.
- B. Early College Program – Mr. Parmentier contacted the Michigan Department of Education to inquire about whether the school district may charge students in the early college program for textbooks. Mr. Parmentier spoke to Sheri Wagonlander who stated that the textbook question fell into a “gray area” of the current state law. The law is clear that students who drop classes after the drop date or fail a class must pay for the class but textbooks may or may not fall under necessary supplies that must be provided for each student. Due to the

fact that the law is not clear, a school district may use its own discretion as to whether to establish a fee for textbooks for students in the early college program.

COMMITTEE REPORTS

- A. Property Committee – The committee met on Thursday, August 31 and discussed the following items:
- Water bottle filling stations. To install a water bottle filling station in the gym, it would cost approximately \$1,200.00 as there already is a water cooler attached to the drinking fountain at the main door. To install an additional water bottle filling station in the multi-purpose room, the cost for the second one would be approximately \$2,000.00 as there is not a water cooler in that room. The recommendation of the committee was to use bond money to install these water bottle filling stations if grant money is not received. Currently Mrs. Brandi Hainault is applying for grant money through the MEEMIC foundation to be used to purchase these stations.
 - Vending machines. A discussion was held regarding purchasing vending machines for the cafeteria. This item was tabled for now.
 - Dead tree on the playground. There was a pine tree that was dead; a community group did get together and cut the tree down. The tree has been disposed of.
- B. CCASB Organizational Meeting – The CCASB met on Wednesday, September 13 at 6:00 p.m. and had their organizational meeting for the new school year. L'Anse area schools is the host district this year, with Joan Bugni being the chairperson. Calumet and Houghton will follow being host districts for the next couple of years. A legislative luncheon is being planned for the first week of November. The school tour will take place March 21 in L'Anse. The annual awards dinner will be the third week of April at the Bonfire Grill at the Magnuson Inn, which is the same venue as last year. A discussion was held regarding the current teacher shortage in the Upper Peninsula and George Stockero talked about the proposed changes to the Math/Science Centers. Mr. Stockero asked that board members send a list of questions or concerns to him to be compiled for the legislative gathering that is being planned for the beginning of November. The next meeting will be scheduled for Wednesday, October 25.

DISCUSSION ITEMS

- A. Student Enrollment – The current student enrollment stands at 243 students plus 9 students enrolled in early college as fifth year students. A reminder that the school budget for the 2017-18 school year was built on a student enrollment of 243. The official count day for the school year will be on Wednesday, October 4.
- B. Electronic Sign – Proposals were reviewed one final time. The consensus of the board was to install the sign in the middle of the front school yard, basically outside the front door down near the highway.
- C. Snow Plowing (RFP) - Mr. Parmentier has developed an RFP for snow removal. Contractor names that were provided to Mr. Parmentier to send out bids to were as follows: DP Construction, DLH (Dave Hokenson), Kim Maki, Julio Contracting and Lawrence Company. The RFP will also be posted on our school web page.
- D. Bussing – A brief discussion was held regarding the lack of organization with R&A transportation. This year, there are no extra busses in any of the three districts that R&A contracts with locally for transportation. Mr. Parmentier will be having discussions with Lamers bussing regarding what the cost would be to change bus services to them if R&A decides to pull out of the area. At this time the district does not feel that it would be feasible to look at getting back into the school district owning and/or maintaining their own busses.

- E. Sub Pay Rates – Mr. Parmentier explained that the majority of the school districts in our area are paying substitute teachers at a rate of \$80.00 per day. Currently our district pays \$75.00 per day. Due to the fact that there are limited number of substitute teachers in the area, Mr. Parmentier asked if the school board would approve a pay rate increase for substitute teachers to \$80.00 per day.
- F. Next Projects – The board talked about what projects should be addressed next on the bond proposal list. Some of the items that will need to wait until spring include new concrete for the outside basketball court. Bids shall be sent out in March so that the work may be done once the frost has left the ground. Additionally, the property committee will review the list and bring back recommendations to the board on what projects should be reviewed.
- G. Drive-In Property – Roger Tervo asked the board what they thought their intent would be with regards to the old drive-in property? Several years ago, the board tried to find a developer that would purchase the property with the intent of building a subdivision with the hope that younger families would move in and enrollment within the district would increase. Since that plan did not come to fruition, Roger wondered if the board would consider selling the property in order to put the money back into the general fund. The item was referred to the property committee for further review.

ACTION ITEMS

- A. Senior Class Trip – Ken Kytta moved, seconded by Carl Olson, to allow the class to put deposits down with regard to a senior class trip. The senior class would like to take a Carnival Victory cruise from Miami, Florida to the Western Caribbean (Key West and Cozumel). The class would like to be able to secure airline tickets as they become available at sale prices and put an initial deposit down on the cruise to secure their rooms. Motion carried with all members voting AYE.
- B. Water Bottle Filling Stations – Carl Olson moved, seconded by Randy Danison, to install a water bottle filling station in the gym at an approximate cost of \$1,200.00. The cost for a second one would be approximately \$2,000.00 for a filling station in the multi-purpose room. The property committee suggested using bond money to install these water bottle filling stations if grant money is not received. Currently Mrs. Brandi Hainault is applying for grant money through the MEEMIC foundation to be used to purchase these stations. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

- C. Substitute Teacher Pay Rate – Ken Kytta moved, seconded by Randy Danison, to increase the substitute teacher pay rate from \$75.00 per hour to \$80.00 per hour. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

- D. Electronic Sign – Ken Kytta moved, seconded by Randy Danison, to accept the bid from Cook Sign Services to supply and install one new full color electronic message center as quoted: one new 3 foot by 8 foot double faced lighted sign reading: Chassell Township Schools (with panther embossed logo); one 2 foot by 7 foot aluminum pole cover as per approved sketch. Includes: Watchfire full color message center size of 29 inches by 8 foot 3 inches; 4G wireless control communications with life of sign data plan included; 19 mm 32x128 pixel display, temperature sensor, brightness sensor – five year warranty.

Installation on a steel pole covered with an aluminum pole cover as quoted. Total cost of the complete project: \$27,596.10. Sign to be installed on the main front yard outside the main front door, near the highway. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None

- E. Resignation – Volleyball Coach – Ken Kytta moved, seconded by Carl Olson, to accept the resignation of Megan Hilsendager as the girls' varsity volleyball coach. Motion carried with all members voting AYE.
- F. Hire – Volleyball Coach - Carl Olson moved, seconded Ken Kytta, to hire Kaitlyn Michaels as the girls' varsity volleyball coach for the 2017 season. Motion carried with all members voting AYE.
- G. New Hire – Food Service Assistant – Carl Olson moved, seconded by Ken Kytta, to hire Anita Maki as a food service assistant. Wages to be paid through GMS (Good Marks For Schools), a third party vendor, as per the support staff wage scale. Motion carried with all members voting AYE.
- H. New Hire – Food Service Aide; Classroom Aide - Chris Holmes moved, seconded by Carl Olson, to hire Holly O'Connor as a food service aide and classroom aide. Wages to be paid through GMS (Good Marks for Schools), a third party vendor, as per the support staff wage scale. Motion carried with all members voting AYE.
- I. New Hire – Junior High School Boys Basketball Coach – Carl Olson moved, seconded by Ken Kytta, to hire Kyle Stromer as the new junior high school boys basketball coach. Wages to be paid through Coach Ez, a third party vendor, as per the Schedule B wage scale as printed in the CEA contract. Motion carried with all members voting AYE.
- J. Partial Payment (Form RD 1924-18) – MJO - Carl Olson moved, seconded by Randy Danison, to pay the partial payment request from MJO for the work completed on the driveway project. The pay request was for \$255,847.48. (Bond Funds). Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Carl Olson, Chris Holmes, Ken Kytta, Roger Tervo

NAYS: None
- K. Door Lock Schedule – Board members had a discussion about when the school doors should be locked and unlocked. Board members felt that the doors should be open in the evening until approximately fifteen minutes after a scheduled practice was to be over. Ultimately the reason for the door locks were to keep the students safe whether it was during the regular school day or after school hours but still within the school property.
- L. October board meeting will be on Monday, October 16, 2017, at 5:30 p.m.

Chris Holmes moved, seconded by Ken Kytta, to adjourn the meeting at 7:25 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary: