

CHASSELL TOWNSHIP SCHOOL
Board of Education
Regular Meeting

July 17, 2017

The Chassell Township School Board of Education met on Monday, July 17, 2017, in the library. President Roger Tervo called the meeting to order at 5:35 p.m.

Present: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo

Absent: Ken Kytta, Carl Olson

Guests: None

Regular Board Meeting – June 19, 2017 – B.J. Tervo moved, seconded by Randy Danison, to approve the minutes of the regular meeting on June 19, 2017. Motion carried with all members voting AYE.

Business Meeting

A. Regular Board Meetings – Chris Holmes moved, seconded by Suzanna Tuomi, to hold the regular monthly board meetings on the third Monday of each month at 5:30 p.m. Meetings will be held on the following dates:

July 17, 2017	January 15, 2018
August 21, 2017	February 19, 2018
September 18, 2017	March 19, 2018
October 16, 2017	April 16, 2018
November 20, 2017	May 21, 2018
December 18, 2017	June 18, 2018

Motion carried with all members voting AYE.

B. Posting Notices of Public Meetings – Chris Holmes moved, seconded by Suzanna Tuomi to designate the *Superintendent* or *Business Office Manager* as the person responsible for posting notices of public meetings. Motion carried with all members voting AYE.

C. Appointment of Election Committee – Chris Holmes moved, seconded by Suzanna Tuomi, to appoint the *School Board Secretary*, the *Superintendent*, and *Township Clerk* as members of the election committee. Motion carried with all members voting AYE.

D. Approval of annual retainer contracts – Chris Holmes moved, seconded by Suzanna Tuomi to approve an annual retainer contract for legal services with the following:

- Law Firms - Thrun Law Firm, P.C.
- Auditors – Rukkila/Negro and Associates, CPA, PC (an RFP for services should be issued; if the district is not able to do one this year, it should be done after the first of the New Year).
- Note: Other consultants will be at the option of the Board as required.

Motion carried with all members voting AYE.

E. ACH Transactions – Chris Holmes moved, seconded by Randy Danison, to authorize the *Chief Financial Officer* to conduct ACH transactions. Motion carried with all members voting AYE.

F. Approval of Memberships – Randy Danison moved, seconded by Chris Holmes, to approve the following memberships:

- CCASB (Copper Country Association of School Boards)
- C.C. Superintendent's Roundtable
- MASA (MI Association of School Administrators)
- MASA Region I (Local Association)
- MASB (MI Association of School Boards)
- MASSP (MI Association of Secondary School Principals)
- MIEM (MI Institute of Educational Management)
- MSBO (MI School Business Officials)
- UPSBO (U.P. School Business Officials)

Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo

NAYS: None

G. Depositories and Signatories – Suzanna Tuomi moved, seconded by Randy Danison, to designate the following as depositories and signatories for school funds:

MILAF Liquid, Max Accounts and Term Series

General Operating	Superintendent, Treasurer, CFO (Chief Financial Officer)
Capital Projects	
Debt Retirement	

Superior National Bank

General Fund Checking	Superintendent, Treasurer
Payroll Checking	Superintendent, Treasurer, CFO, BOM (Business Office Manager)
Imprest Fund Checking	Superintendent, CFO, BOM
Activities Checking	Superintendent, Pre-K 12 Principal Secretary, BOM
Building and Site Fund	Superintendent, Treasurer, CFO
Debt Retirement Account	(Summer Tax Collection – opened 6/15/10) Superintendent, Treasurer, CFO
Sinking Fund Checking	(07/14/10) Superintendent, Treasurer, CFO
2017 Bonds – Capital Projects	(11/2016) Superintendent, Treasurer, CFO
2017 Bonds – Debt Retirement	(11/2016) Superintendent, Treasurer, CFO

Motion carried with all members voting AYE.

Treasurer's Report - No report this month. New fiscal year; report will be furnished in August.

Chris Holmes moved, seconded by B.J. Tervo, to approve the petty cash report, and to pay the June bills as submitted. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo.

NAYS: None

ADMINISTRATIVE ITEMS

- A. Thank you Chassell Township Public School Foundation. During their meeting held on July 11, 2017, the foundation granted twenty-eight thousand dollars in requests. Approximately twenty-seven thousand six hundred ninety-eight dollars was donated for classroom items and approximately three hundred and two dollars to be put towards a new microphone system for the gymnasium. The Chassell Township Public School Foundation has always been a generous donor to our students and staff members.
- B. Five applications were received for the *Library Aide and Panther Tutoring* position. Interviews will be during the week of July 24th. Teachers Tammy Helminen (Kdg) and Mary Markham (H.S.) have volunteered to be on the interview committee with Howard Parmentier.
- C. Junior High Girls' Basketball Coach Update – Jill Tervo had originally applied, however accepted a new job since the posting and decided to rescind her application. Since that time, Jamie Dompier, has issued a letter of interest for the position.
- D. Bond Construction and MSP Grant Updates:
 - MSP Grant – needs to be completed by August 30, 2017.
 - Bay Electric – will be starting the week of July 24 to do the wiring for the keyless entry
 - DP – will be starting work on the main entrance during the week of August 7
 - DP – will begin work on the interior doors during the week of August 28
 - Keweenaw Locks – had been holding off until the interior doors have been changed; however, since the interior doors will not be installed until the end of August, Mr. Parmentier will contact Keweenaw Locks to see if they can begin changing locks and door handles prior to the end of August and then return to finish once the last of the interior doors are installed.

COMMITTEE REPORTS

- A. Subcommittee for Class Trips – Suzanna Tuomi reported that a subcommittee had met on Thursday, May 25 and discussed the guidelines of senior class trips. The subcommittee has developed the following guidelines (effective with the Class of 2018):
 - 1 to 10 ratio – chaperone/parent to student
 - No travel that requires a passport
 - 1 female and 1 male chaperone to be paid for through the class fundraising
 - Each student who participates in the class trip must come back and present at the June board meeting. The presentations may be an oral presentation, written report, photo collage with editorial comments, short video, etc.; it should be creative and informative.

- B. Education Committee – B.J. Tervo reported the committee had met on Wednesday, June 21 at 4:00 p.m. The committee reviewed the NEOLA policies Vol. 31 – No. 2, and reviewed the ESSA February 2017 edition and the Special Update – from May 2017. Highlights were reviewed with board members. A special note that the Wellness plan that is required by the State of Michigan is included in the School Improvement Plan, therefore the district is within the guidelines that are required by the state. The recommendation of the committee was to accept the above noted policies and reports as a first draft reading.
- C. Personnel/Negotiation Committee – Roger Tervo reported they had met on Tuesday, July 11, at 4:30 p.m. – this was the third time the committee has met. The committee conducted negotiation discussions. An update will be forthcoming.
- D. Chassell School Public Foundation Report – The foundation met on Tuesday, July 11, 2017, and approved purchases of approximately \$27,698.00 for classroom items and an extra \$300.00 as listed below; items approved include the following:
- A Sunny Day Learn & Play Rug for Kdg
 - Eureka Math Manipulatives and Headphones for 1st grade
 - Classroom Amplification Systems for 2nd, 4th and 5th grade
 - A classroom set of books (White Fur Flying) for the 3rd grade
 - Approximately \$3,000.00 for the Library to purchase Non-fiction books for the high school students (update to current reading material)
 - SawStop Industrial Cabinet Saw for the High School Wood Shop
 - LEGO Mindstorm Kits for the Junior High LEGO Class
 - Heavy Base Swing Arm Lamps for the Special Education Classroom
 - Six activity tables for the high school Math students (Rm 108)
 - New classroom supplies for the STEM class that will be developed this year
 - Two (10' x 10') projection screens for the gymnasium
 - Headphones for the computer labs (50 pair)
 - iPads for the Social Studies/Econ. Classroom and the STEM Class
 - New interactive multimedia projector and document camera for the H.S. English classes and the Yearbook class
 - Plus a little extra cash for the school to put towards a new microphone system for the gymnasium

Thank you Chassell School Public Foundation for your generous donation.

DISCUSSION ITEMS

- A. Sick Time Pay Out - A written request was presented from Patti Perfetti who retired as of June 30, 2017. Mrs. Perfetti asked if she could be paid for unused sick leave. Past practice has been to pay support staff members who have worked over fifteen years a total of \$10.00 per day for any unused sick time. Mrs. Perfetti had a total of thirty-two days of unused sick time and twenty years of service.
- B. Additional Strobe Lighting – Board members reviewed an additional quote from Range Telecommunications for additional strobe lights with sound. After the initial installation, it was determined that almost double would be required to reach all locations within and outside the building to keep our students and staff safe.

- C. Electronic Sign – Board members reviewed quotes from Cook Signs, Elite Signs and Koski Signs regarding an electronic sign by the road. After a lengthy discussion, board members asked that Mr. Parmentier secure more answers to questions posed.
- D. Building Signage – Board members reviewed quotes from Elite Signs, Koski Signs and Cook Signs regarding plastic formed letters for the fascia and/or letters and/or logo to be placed on the gym wall above the roof of the school. Suzanna Tuomi stated that the Sports Booster may be interested in donating or paying for the letters and/or logo on the gym wall, however, they will need to have a meeting to vote on this issue. The discussion did continue and it was decided to hold off on a decision regarding building signage until a firm decision was made regarding an electronic sign.

ACTION ITEMS

A. Sick Time Pay Out – Chris Holmes moved, seconded by Randy Danison, to approve the sick time pay out for Patti Perfetti. Mrs. Perfetti will be paid \$10.00 per day for each unused sick day since she has over fifteen years of service as an employee of the district. Mrs. Perfetti will be paid for thirty-two days of unused sick time. Motion carried on a roll-call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo
NAYS: None

B. Range Telecommunication Quote – Chris Holmes moved, seconded by Suzanna Tuomi, to approve the quote (# 116241) from Range Telecommunications for additional strobe lighting with sound system; funds will be used from the approved bond money. (Please see attached quote). Motion carried on a roll-call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo
NAYS: None

C. Resignation – Cassie Dix - Chris Holmes moved, seconded by Suzanna Tuomi, to approve with regret the resignation of Cassie Dix as the band and elementary music teacher. Miss Dix was not able to obtain a State of Michigan teaching certificate. Motion carried with all board members voting AYE.

D. Hire – Trevor Clark – Suzanna Tuomi moved, seconded by Chris Holmes, to hire Trevor Clark as the new band and elementary music teacher. Wages will be paid according to the Chassell Education Association/CCEA union contract. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo
NAYS: None

E. CCASB Representative – Chris Holmes moved, seconded by Suzanna Tuomi, to elect Randy Danison as the 2017-2018 CCASB representative; the back-up person will be Suzanna Tuomi. Motion carried with all members voting AYE.

F. NEOLA Policies (Vol. 31 – No. 2) - (First Reading) – Suzanna Tuomi moved, seconded by Chris Holmes, to approve the NEOLA Policies (Vol. 31 – No. 2); ESSA February 2017 and Special Update May 2017 first draft reading as presented. Motion carried with all members voting AYE.

G. Hire – Jamie Dompier – Chris Holmes moved, seconded by Suzanna Tuomi, to hire Jamie Dompier as the new Junior High Girls Basketball coach for the 2017-18 season. Wages will be paid through CoachEZ as stated by the Schedule B contract list (\$1,100.00) per season. Motion carried on a roll call vote:

AYES: B.J. Tervo, Randy Danison, Suzanna Tuomi, Chris Holmes, Roger Tervo
NAYS: None

Chris Holmes moved, seconded by B.J. Tervo, to move into closed session at 7:25 p.m. to review the superintendent evaluation and update board members on the negotiation progress. Motion carried with all board member voting AYE.

Chris Holmes moved, seconded by Randy Danison, to return to regular session at 8:03 p.m. Motion carried with all board member voting AYE.

H. August board meeting will be on Monday, August 21, 2017, at 5:30 p.m.

B.J. Tervo moved, seconded by Randy Danison, to adjourn the meeting at 8:05 p.m. Motion carried with all members voting AYE.

Approved:

President:

Secretary:



Quote

Location: RGE
 RANGE TELECOMMUNICATIONS
 2342 US 41 West
 MARQUETTE, MI 49855

Phone (906)228-7000 Fax (906)228-8653
 800-235-2337
 RangeTele.com
 Range@RangeTele.com

Quote #:	116241
Date:	07/07/2017
Time:	13:36:32

Reference # 107933
Bill To: CHASSELL TOWNSHIP
 SCHOOLS
 40585 US HIGHWAY 41
 PO BOX 140
 CHASSELL, MI 49916-0140

 Phone (906)523-4691 Fax
 (906)523-4969

Items Ordered:

Quote #:	116241				
Item#	Description	Quantity	UOM	Unit Price	Ext Price
Gene9999	General Item	10.00	Each	48.99	489.90
	ceiling strobe blue lens				
Gene9999	General Item	7.00	Each	68.87	482.09
	ceiling strobe with blue lens and sounder				
Gene9999	General Item	11.00	Each	68.87	757.57
	exterior/ wet area strobe				
Gene9999	General Item	1.00	Each	381.18	381.18
	1500' 14ga 2 conductor				
Alar1236	1142 Two-Button Hold-Up Transmitter	5.00	Each	78.15	390.75
Gene9999	General Item	1.00	Each	150.00	150.00
	installation consumables				
Serv5002	Labor - Security	1.00		4,080.00	4,080.00

Purchase Order:	
Quote #:	116241
Shipping Method:	NON
Sales Representative:	Paull, Jeffery

Subtotal:	6,731.49
Taxes:	0.00
Shipping:	0.00
Total Due:	\$6,731.49

Comment:

Jamie Dompier

14075 Helberg Rd | Baraga, MI 49908 | 906.281.0962 | jadompie@mtu.edu

July 17, 2017

Chassell Township Schools
41585 US Hwy 41
PO Box 140
Chassell, MI 49916

Dear School Board members,

I am writing to express my interest in the girl's junior high basketball coaching position. I believe with my past experiences as a student-athlete, I have the abilities to coach the junior high basketball team.

I graduated from Chassell in 2013 after being a three sport athlete and having a memorable career as a Chassell Panther. I had participated in volleyball beginning sophomore year to senior year and track since seventh grade until I graduated. Basketball was the sport I participated in the longest, which I started in the fifth grade and continued until I graduated. I received many accolades for basketball including Copper Country 2nd Team All-Conference my sophomore year and 1st Team after my junior season. During my senior year, I was named the Copper Country Conference MVP and the 2013 All-UP Basketball team. At the end of my senior year, I also received the 2013 Copper Country Association of School Boards Student Leadership Award.

I am currently a senior dual degree student, majoring in Sports and Fitness Management and Business Management, and I will be graduating from Michigan Tech this upcoming December. This past spring, I used my final year of eligibility for Division II track and field where I served as varsity team captain. Through the past four years, I had successfully balanced schoolwork with team activities, fundraising, practices, and competitions.

After being a student-athlete for countless years, I am ready to take my leadership skills and basketball knowledge to another level. I would be grateful to have this opportunity of coaching the junior high team and teaching them core fundamentals of basketball. I am a strong believer in respect, teamwork, and communication and I hope to teach the girls those same values. I believe my skills and experiences prepare me to make an immediate and valuable contribution to Chassell's girl's junior high basketball program. Thank you for your time and consideration.

Sincerely,

Jamie Dompier